

ID#: _____ Student: _____

Communications – 1 written & 1 oral

ENG1330	English Composition I *+ (3)	(written)
ENG1440	Public Speaking* + (3)	(oral)
ENG1670	Interpersonal Communications I* (3)	(oral)

Human Development – 1 course

PSY1130	General Psychology I *+ (3)
PSY1160	Applied Psychology* (3)
PSY1250	Human Growth & Development* (3)
SOC1130	General Sociology* (3)
SOC1230	Social Problems* (3)
SOC1540	Intro to Cultural Anthropology* (3)
SOC1600	Ethnicity & Cultural Differences* (3)

History/Political Science – 1 course

HIS1230	American History I* (3)
HIS1240	American History II* (3)
POS1130	American National Government* < (3)
POS1140	American State and Local Government* < (3)
POS1180	American Political Systems *+ (3)

Science – 1 course

BIO1100	Intro to Bio Science* (3)
BIO1150	General Biology* (5)
BIO1330	Local Flora* (3)
BIO1350	General Zoology* (5)
BIO1430	Environmental Science* (3)
BIO2112	General Botany* (5)
PHS1130	Physical Science * (5)
PHS1200	Introductory Astronomy* (3)
PHS1230	Oceanography* (3)
PHS1250	Introductory Chemistry * (5)
PHS1350	General Chemistry I * (5)
PHS1420	College Physics I * (4)
PHS2230	General Physics I * (4)
PHS2400	Earth Science* (5)
PHS2420	Earth Science I* (3)
PHS2430	Earth Science II*(3)
TEC1070	Unified Technical Concepts I * (4)
TEC1080	Unified Technical Concepts II * (4)

+ Recommended course for transfer students.

* Course has prerequisite. See MAC Catalog.

< No longer offered-will count if previously completed.

√ Offered thru CMU at MAC.

Gen Ed Cr. Hrs.....18-22
Major Cr. Hrs.....53
Total Cr. Hrs..... 64-66

MINERAL AREA COLLEGE

ASSOCIATE OF APPLIED SCIENCE
Business Management – Accounting

(Major Code: MN - AP) CIP 52.0101

Sem/Yr		Grade
_____	CIS1030 Information Technology for Business	3
_____	CIS1650 Accounting on Microcomputers*	3
_____	CIS1730 Office Applications	2
_____	CIS2200 Microsoft Spreadsheet Applications	3
_____	MGT1160 Customer Relations	3
_____	MGT1590 Personal Finance*	3
_____	MGT1710 Human Resources Management	3
_____	MGT2062 Managerial Accounting*	3
_____	MGT2064 Cost Accounting*	3
_____	MGT2200 Business Internship *	3
_____	MGT2660 Supervision/Mid-Mgt.* +.....	3
_____	MGT2980 Capstone – Business Management*	1
_____	OST1400 Business Communications I	3
_____	OST1500 Applied Accounting I	3
_____	OST1520 Applied Accounting II*	3
_____	OST2200 Intro to Business*	3
Communications (1 written & 1 oral):		
_____	ENG1330 English Composition I *	3
_____	_____	3
Human Development:		
_____	_____	3
History/Political Science:		
_____	_____	3
Mathematics:		
_____	MGT1800 Business Math.....	3
Science:		
_____	_____	3-5
_____	GUI1010 First Year Seminar	1
_____	HIS0000 MO Higher Education Civics Exam	0
_____	TSA0000 Technical Skills Assessment	0
Total Credit Hours		64-66

GPA: _____ Advisor: _____

NOTE: See graduation policies on back.

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Business Management – Accounting
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GRADUATION POLICIES: (Diplomas and Certificates)

1. An Application for Graduation form must be filed with the Registrar's Office by the end of the second week of the fall and spring terms and by the end of the first week of the summer term. Contact advisor for assistance.
2. All degree applicants are required to complete an Exit Exam and a Technical Skills Assessment.
3. All applicants are required to complete a graduation interview with the Career Placement Office.
4. A minimum institutional and cumulative career GPA of 2.0 is required for graduation.
5. Fifteen (15) hours of Mineral Area College credit must be included in the degree.

Signature Required
Acknowledgement of Graduation Policies

Date