

Work Study Program Application



HOW TO APPLY

The Work Study program runs July 1 – June 30. Students must re-apply for eligibility every year.

For questions, contact Beth Mell, Program Coordinator at 573-518-2193 or email bmell@mineralarea.edu.

1. Complete a **Work Study Application** and return to the Student Services Office.

The Financial Aid office will determine if you're eligible for the program. **Please be aware that additional financial aid such as student loans, scholarships, Voc-Rehab, WIOA, etc, may affect your Work Study eligibility.**

2. Watch your MAC email for program eligibility notification from the Financial Aid office.

BASIC INFORMATION

| | | | |
|-----------|-------|----------------|-------------------|
| Last Name | First | Middle Initial | Student ID (JICS) |
|-----------|-------|----------------|-------------------|

Current Address

City, ST Zip

| | | |
|------|------|--------|
| Home | Cell | E-mail |
|------|------|--------|

Date Available to Begin Work

EDUCATION

| | |
|-------------|-----------------|
| High School | Graduation Year |
|-------------|-----------------|

| | |
|---------------|------------------------------|
| College Major | Expected MAC Graduation Date |
|---------------|------------------------------|

EXTRACURRICULAR ACTIVITIES – List activities and club/organization memberships:

SKILLS & ABILITIES – List special skills and abilities that should be considered when reviewing your application.

Work Study Program Application



EMPLOYMENT RECORD – List most recent employer only.

| | |
|-----------------------|-------|
| Employer Name | Phone |
| Address, City, ST Zip | |
| Job Duties | |

REFERENCES – List three persons not related to you whom you have known at least one year.

| | | |
|------|---------|-------|
| Name | Address | Phone |
| Name | Address | Phone |
| Name | Address | Phone |

PHYSICAL RECORD

Do you have any physical condition which may limit your ability to do the job for which you are applying? Yes No

CRIMINAL BACKGROUND

Have you ever been convicted of a crime other than a minor traffic violation? Yes No

If yes, please explain: _____

Disclosure of a criminal record will not necessarily disqualify you from employment consideration. Each offense will be evaluated on its own with respect to time, circumstance and seriousness in relationship to the job for which you are applying.

SIGNATURE – I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages/salary be terminated without any previous notice.

| | |
|-------------------|------|
| Student Signature | Date |
|-------------------|------|

Mineral Area College is a publicly supported, comprehensive community college established to serve residents of the Mineral Area Community College District. The college endorses and implements a policy of equal opportunity in employment and admission to its programs and services for all persons regardless of race, color, religion, national origin, ancestry, sex/gender, marital status, age, disability or status as a disabled veteran, veteran of the Vietnam Era, or sexual orientation. For more information, call the Title VI, Title IX, Sec. 504 and ADA Coordinator at (573) 518-2262 or U.S. Dept. of Education, Office of Civil Rights.

FOR OFFICE USE ONLY

Academic Year _____ - _____ Award Amount \$ _____ Average Weekly Hours _____ Verified by _____ Date _____

Suspension Effective _____ Note _____