



MINERAL AREA COLLEGE

# 2020 ANNUAL SECURITY AND FIRE SAFETY REPORT



For the 2020-2021 academic year, containing crime statistics for  
2017, 2018, and 2019

Mineral Area College  
Department of Campus Safety  
5270 Flat River Rd.  
Park Hills, MO 63601  
573-518-2148

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## **Campus Police Mission Statement**

The mission of the Mineral Area College Campus Police is to help the college fulfill its mission and goals, providing a safe learning environment using professional quality police and security services, modern police strategies and community partnerships.

## **Mineral Area College Mission and Values Statement**

### **Mission**

The mission of Mineral Area College is to serve the community by providing students a quality, affordable education and offers opportunities for personal growth and career development in a safe, professional environment.

### **Philosophy of Purpose**

Mineral Area College is dedicated to the belief that learning beyond high school is essential for the full development of individuals' interests and capacities and for the training of responsible citizens who will make a worthy contribution in a democratic society. It further believes the public, two-year community college is in a unique position to contribute to the overall program of higher education by providing the first years of college at a reasonable cost. Close to the community it serves, Mineral Area College meets the needs not only of those who will transfer to other institutions, but also of those who are preparing for careers through occupational programs, and those who value learning for its own sake. Through continuing education and cooperative programs, the College contributes to the economic development and general welfare of the region. Mineral Area College believes in an open door policy that offers to everyone an opportunity to benefit from higher education. The College will at all times strive for quality in its educational programs.

### **Value Statements**

1. Our students can expect excellence, opportunity, and encouragement so they may succeed.
2. The development of our teaching and learning environment is a responsibility we share by continually striving for quality in our educational programs.
3. Our curriculum and program offerings will effectively serve our community's educational and training needs.
4. We are committed to respecting and caring for one another by being professional, fair, and honest.

### **Vision Statements**

Mineral Area College will be recognized as an innovative and significant educational institution and will:

1. Recruit, develop, and retain a diverse student population by providing an accessible, quality, and affordable education.
2. Provide staff, faculty, and students with appropriate resources for programs

and services

3. Encourage and support individuals, businesses, and organizations to meet their educational needs.
4. Serve as a resource for community and cultural enrichment.
5. Attract, develop, and retain dedicated, diverse, and professional employees.
6. Strengthen relationships with school districts and community agencies.

### **Jeanne Clery Act Information**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, codified at 20 USC 1092 (f) requires all postsecondary institutions participating in Title IV student financial aid programs to disclose campus crime statistics and security information. The act was amended in 1992, 1998, 2000, 2008, and 2013. The 1998 amendments renamed the law the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act in memory of a student who was slain in her dorm room in 1986. The Clery Act, originally enacted by the Congress and signed into law by President George Bush in 1990 as the Crime Awareness and Campus Security Act of 1990, was championed by Howard and Connie Clery after their daughter, Jeanne, was murdered at Lehigh University in 1986. They also founded the non-profit Security On Campus, Inc. in 1987. Amendments to the Act in 1998 renamed it in memory of Jeanne Clery. More specifically, the Clery Act law requires colleges and universities to disclose certain timely and annual information about campus crime and security policies. The act is also intended to provide students and their families, as higher education consumers, with accurate, complete and timely information about safety on campus so that they can make informed decisions.

Most recently, the 2013 Violence Against Women Act added three additional offenses to amend the Clery Act. These three offenses are Domestic Violence, Dating Violence, and Stalking.

All public and private institutions of postsecondary education participating in federal student aid programs are subject to Clery Reporting. Violators can be "fined" up to \$57,000 by the US Department of Education, the agency charged with enforcement of the Act and where complaints of alleged violations should be made, or face other enforcement action.

If you believe that your college or university has violated the federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, the U.S. Department of Education (the agency charged with implementing the act) has established a procedure for complaints to be filed and investigated. This is an administrative process and not a legal one; therefore, while you can use the services of an attorney, it is not required.

The complaint should be forwarded to the appropriate regional office of the U.S. Department of Education for the state in which the specific school is located. The complaint will be handled by the Case Management Team within that regional office. A list of the various regional offices can be found on the Education Department's website at <http://www.ed.gov> , you can also call 1-800-4-FED-AID (1-800-433-3243) to lodge your complaint.

A Clery complaint can be submitted via US mail, facsimile (fax), or email. The easiest and most direct way is via email. It can be concise, such as a paragraph explaining the allegation. A longer complaint can also be submitted as an attachment. The first point of contact for all questions and

complaints is [clerycomplaints@ed.gov](mailto:clerycomplaints@ed.gov).

The Clery Center for Security on Campus can provide technical assistance in filing a complaint, free of charge. You can contact them at (484) 580-8754 or by email at [info@clerycenter.org](mailto:info@clerycenter.org)

## **Annual Reporting**

The Mineral Area College Campus Police Department has the role of gathering information for, preparation of, and submission of the institution's Annual Campus Security Report. The annual campus security report is reviewed and updated annually as one cohesive document per the requirements of federal law. It shall be the duty of the Director of Campus Safety, or their designee, to gather the required information for and submit the institution's Annual Campus Security Report to the designated entity by the United States Department of Education prior to set deadlines. An additional purpose of the Clery report is to serve as a mechanism for the department to meet its role of informing the community, media, and other public members of crimes reported to the department, crime prevention tips, victim/witness services, reporting procedures, mass notification procedures, homeland security/terrorism information, identity theft awareness, important contact information, and additional information from the department. ASR reports reflect the calls for service and actual report numbers for campus police. An institution may withhold, or subsequently remove, a reported crime from its crime statistics in the rare situation where sworn or commissioned law enforcement personnel have fully investigated the reported crime and, based on the results of this full investigation and evidence, have made a formal determination that the crime report is false or baseless and therefore "unfounded." Only sworn or commissioned law enforcement personnel may "unfound" a crime report for purposes of reporting under this section. The recovery of stolen property, the low value of stolen property, the refusal of the victim to cooperate with the prosecution, and the failure to make an arrest do not "unfound" a crime report.

## **Crime and Fire Logs**

The Mineral Area College Campus Police Department maintains a daily crime log that records any crime or fire reported to the department. Crimes or fires reported to other agencies will be logged when the campus police are notified of such crime or fire. Annually, in the summer, the Director of Campus Safety will request crime reports from other agencies serving the Mineral Area College main campus and outreach centers, so they may be included in the overall Campus Security Report.

Furthermore, by October 1st, a written notice that includes information about the contact and method for accessing the Annual Security & Fire Report and all other required federal disclosures is emailed directly to each currently enrolled student and employee via the campus email system. All employees and students are routinely issued a College email address, and they are required to check this account for official College notices and warnings. We also provide each incoming student and prospective employee an electronic notice regarding this information.

## **Timely Warnings**

The Department of Campus Safety shall provide timely warnings about reported crimes to the campus community (Faculty, Staff, and Students), in a manner that will aid in the prevention of

similar crimes if it is determined that a serious or continuing threat exists. The Director of Campus Safety shall review all reports taken by the department and/or information provided to the department by Campus Security Authorities or Local Police Authorities in a timely manner to determine any offenses that are subject to disclosure in the Annual Campus Security Report and represent a serious or continuing threat to faculty, staff, and students of the campus community. If it is determined that there is a serious or continuing threat, the Director of Campus Safety, or their designee shall notify the Administration and public information personnel, or their designee who will send out a media release, ReGroup mass notification, which includes notification through e-mail and voicemail, if that option had been previously chosen, and/or do a web posting of the incident to help prevent similar crimes from happening.

### **Notifications/Response and Evacuation**

Upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, employees or visitors at Mineral Area College, the college administrators or their designees, or the Director of the Department of Campus Safety or his designate, will immediately initiate notification procedures for the campus community. The procedure will consist of sending emergency notifications through MAC ALERTS (Regroup Notification System) and may involve any or all of the following methods in addition to that system: activation of the campus emergency Public Address system; direct verbal notification of the campus community by designated college officials. Mineral Area College, through the officials identified below, will without delay determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of the responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. Mineral Area College, through the responsible authorities, will make every reasonable effort to confirm the existence of a significant emergency, based on the totality of the information known at that time. If confirmation of a significant emergency is reached, responsible authorities for Mineral Area College will determine the message content, who is to be notified (including consideration of notifications to agencies or organizations outside of Mineral Area College), and what emergency notification system(s) will be used to disseminate the message. The following list of personnel represents those who are responsible for carrying out this process, but Mineral Area College reserves the right to modify this list as may be warranted in order to meet the emergency notification needs of a particular situation:

Dr. Joseph Gilgour, President of Mineral Area College  
Mr. Roger McMillian, Provost  
Ms. Lori Crump, Chief Financial Officer  
Ms. Julie Sheets, Dean of Students  
Ms. Danielle Basler, Communication Director  
Mr. Rich Flotron, Director of Campus Safety  
Campus Police Officers for Mineral Area College  
Debi Bayless, Director of Campus Housing

### **MAC Behavioral Intervention Team**

Mineral Area College is concerned about the health and safety of our students, faculty and staff. MAC is committed to providing an environment where individuals are free to work, learn

and teach, unencumbered and uninhibited by threats of intimidation or harm. To this end, the college has established the Behavioral Intervention Team (BIT). BIT is responsible for upholding college policies and procedures regarding student behavior.

**Definition of BIT:** The Behavioral Intervention Team is a cross-functional assessment group that will respond to students in apparent/potential distress.

**Mission Statement:** BIT provides proactive assistance to students who are exhibiting concerning behaviors, both to support students and assist faculty/staff.

**Ethics of BIT:** The ethics of BIT are to provide confidential, respectful, and proactive support, while offering resources and balancing the educational needs of students with the mission of Mineral Area College.

**Goals of BIT:**

- Review information from faculty, staff, students and/or community members; conduct investigation to determine appropriate response and promote early intervention.
- Provide support and response to students displaying varying levels of disruptive, disturbed or distressed behaviors.
- Centralize collection and assessment of concerning student behaviors. ‘Connect the dots’ regarding problematic actions involving one student that may be known to various faculty, staff and administrators.
- Coordinate follow-up with students and ensure that services, support and resources are deployed effectively.
- Utilize a formalized protocol of instructions for communication, coordination and intervention.
- Balance FERPA, HIPAA and counselor privilege with college need-to-know and emergency communication needs.
- Coordinate possible referral actions: psychological assessment, conduct actions, disability services, hospitalization and/or medical leave/withdrawal, as needed.

**Background**

As a result of growing national trends concerning mental health issues on college campuses, MAC created the Behavioral Intervention Team (BIT). The BIT has been charged with upholding policies and maintaining a healthy and safe environment for the college community.

BIT is **not** meant to take the place of standard classroom management techniques utilized by faculty. Implementation of this team does **not** alter any existing discipline policies. Rather, BIT centralizes the reporting of concerning student behavior, publicizes current policy and encourages early intervention.

BIT will utilize a database where real-time incident information will be submitted by college employees and students via an online incident report available on the BIT home page which is found via the MAC website. Incident reports will be reviewed daily (Monday-Friday). The team will follow up promptly with the individual initiating the report to gather additional information. In most cases, an interview will be arranged with the student of concern to determine

appropriate actions. Incident reports should be completed when someone observes incidents of concerning, aberrant, dangerous or threatening behavior.

### **Behavior Definitions**

**Distressed Behavior** - Students who may be emotionally troubled and/or impacted by situational stressors and traumatic event(s).

**Disturbed Behavior** - Students who may be behaviorally disruptive, acting in an unusual or bizarre fashion, may be destructive and harmful to self or others and may be abusing substances.

**Dysregulated Behavior** - Students may be suicidal, para-suicidal (extreme cutting, eating disordered), engaging in risk taking behaviors (e.g. substance abusing), may be hostile, aggressive, relationally abusive and may be deficient in skills that regulate emotion, cognition, self-behavior and relationships.

### **MAC BIT Members**

Julie Sheets (chair)	Dean of Students	573-518-2262	<a href="mailto:jsheets@mineralarea.edu">jsheets@mineralarea.edu</a>
Debi Bayless	Director - College Park	573-518-1330	<a href="mailto:dbayless@mineralarea.edu">dbayless@mineralarea.edu</a>
Angela Erickson	Director of Allied Health Dept.	573-518-2176	<a href="mailto:aerickson@mineralarea.edu">aerickson@mineralarea.edu</a>
Mark Easter	Counselor/Advisor	573-518-2211	<a href="mailto:mceaster@mineralarea.edu">mceaster@mineralarea.edu</a>
Lynne Wisdom	Professor - Business Dept.	573-518-2391	<a href="mailto:lwisdom@mineralarea.edu">lwisdom@mineralarea.edu</a>
Rich Flotron	Director of Campus Safety	573-518-2341	<a href="mailto:rflotron@mineralarea.edu">rflotron@mineralarea.edu</a>

### **BIT Protocol**

BIT has developed a protocol to ensure that concerning student behavior, mental health issues or incidents are addressed consistently.\*

*[\*Post assessment, any potential disciplinary sanction will be addressed.]*



## Reporting

All employees should consider it their responsibility to report concerning behaviors for the safety and well-being of the student and campus community. \*\*

- All reports should be made to BIT and if appropriate, the direct supervisor.
- Incident reports should be reported to BIT via the [online form](#) (preferred method of reporting) or 573-518-2262. Include as much detail as possible.

Faculty/staff/students can reach BIT staff at 573-518-2262 during regular business hours. After hours, refer to the BIT link at [http://my.mineralarea.edu/ICS/BIT/BIT\\_Form](http://my.mineralarea.edu/ICS/BIT/BIT_Form). Emergencies should ALWAYS be reported to 573-631-2831 (public safety) or 911.

- When determining what is reportable, err on the side of over-reporting. Please refer to [Identifying At-Risk Students](#) for more information. While an isolated event may appear minor, other similar incidents occurring in close proximity may indicate a pattern of concerning behavior.

*[ \*\* Reports from staff covered by confidentiality may be shared anonymously or confidentially, unless the report indicates a threat for which confidentiality may be breached (imminent threat to self or other identified individuals). Anonymously refers to omitting from the report the name of the person who holds the privilege (or the names of any other person about whom the reporter gains information via a confidential relationship). Confidentially refers to the option for the reporting employee/student to withhold their identity from the report.]*

## BIT Action

BIT will determine which member(s) will assess the "Student Concern/Incident Report" and determine actions consistent with college policy.

Assessment may include:

- Confirming to reporting parties that the report was received.
- Clarifying details.
- Interviewing the involved individual(s).

Initial actions may include:

- Referring student to support services.
- Facilitating meeting between concerned parties.
- Contacting parents, guardians, roommates, friends, faculty, coaches, etc.

Part of this protocol is an assessment of whether such notifications are legally permitted, and whether such notifications could be helpful or harmful to the intervention and to risk management priorities.

- Mandating psychological assessment.
- Voluntary/involuntary removal from campus.
- Student(s) demonstrating an imminent threat to harm should be referred immediately to the Department of Public Safety.

Follow-up actions may include:

- Establishing return criteria.
- Coordinating supportive services for a returning student.
- Establishing behavioral contract.
- Confirming continuity of care.

Accepting or appealing actions determined by BIT:

- A student must appeal actions, via written response, addressed to the BIT Chair.
- Failing to comply with the actions may result in referral to the Dean of Students for disciplinary actions.

## **BIT Resources**

### **Identifying At-Risk Students**

At one time or another, everyone feels depressed or upset. However, there are three levels of student distress which, when present over a period of time, suggest that the problems are more than the 'normal' reactions to life stressors.

#### Level 1 - Distress

Although not disruptive to others in classroom or elsewhere, these behaviors in students may indicate that something is wrong and that help may be needed:

- Serious grade problems.
- Unaccountable change from good to poor performance.
- Change from frequent attendance to excessive absences.
- Change in pattern of interaction.
- Marked change in mood, motor activity or speech.
- Marked change in physical appearance.

#### Level 2 - Disturbance

These behaviors in students may indicate significant emotional distress or a reluctance or inability to acknowledge a need for personal help:

- Repeated request for special consideration.
- New or regularly occurring behavior which pushes the limits and may interfere with class management or be disruptive to others.
- Unusual or exaggerated emotional response.

#### Level 3 - Dysregulation

In many cases, these behaviors may show that the student is in crisis and needs emergency care:

- Highly disruptive behavior (*hostility, aggression, etc.*).
- Inability to communicate clearly (*garbled, slurred speech, disjointed thoughts*).
- Loss of contact with reality (*seeing/hearing things that are not there, beliefs or actions at*

*odds with reality).*

- Overt suicidal thoughts (*suicide is a current option*).
- Homicidal threats.
- Individuals deficient in skills that regulate emotion, cognition, self, behavior and relationships.

### **What You Can (and Can't) Do:**

#### Responses to Level 1/Level 2 Behaviors

- Calmly talk to the student in private when you both have time.
- Express your concern in non-judgmental terms.
- Listen to the student and repeat the gist of what the student is saying.
- Clarify the costs and benefits of each option for handling the problem from the student's point of view.
- Respect the student's value system.
- Ask if the student is considering suicide.
- Make appropriate referrals if necessary.
- Make sure the student understands what action is necessary.
- Responses to Level 3 Behavior
- Stay calm.
- Call emergency referrals.

### **Talking to Students about Your Concerns:**

Be cognizant about the limits of your ability to help. You can help students get the support they need by informing them of our counseling services. Explain that students visit the counselor for a variety of reasons. If a student is receptive to seeing a counselor, provide him or her with information regarding the services available on campus in Student Services. Some statements that might help you start a dialog are:

- "Sounds like you are really struggling with \_\_\_\_\_. Many people find it helpful to talk with someone in confidence that is outside of the situation."
- "I want to help you get the help you need and deserve."
- "Meeting with the MAC counselor is confidential, free and will not go on your academic record."
- "These are services your tuition pays for; take advantage of them."
- Do's and Don'ts for Responding to Suicide Gestures
- DO show that you take the student's feelings seriously.
- DO let the student know that you want to help.
- DO listen attentively and empathize.
- DO reassure that, with help and motivation, the student can develop a more positive outlook.
- DO stay close until help is available or risk has passed.
- DON'T try to shock or challenge the student.
- DON'T assume the student is only seeking attention.

- DON'T become argumentative.
- DON'T react with shock or disdain at the student's thoughts and feelings.
- DON'T discount the student's distress

## **Testing**

On at least a bi-annual basis, Mineral Area College and its Department of Campus Safety will test one or more aspects of its emergency response and evacuation procedures. This scheduled testing will be publicized through the communication system designated by Mineral Area College, MAC Alerts. This information will include a description of the exercise, the date and time the exercise is intended to occur, and any other pertinent information as determined by Mineral Area College.

## **Missing Student Notification**

It is the practice of Mineral Area College and its Campus Police to encourage all resident students at Mineral Area College to report a fellow resident student, who they believe is unaccounted for and missing from Mineral Area College, missing. Any Mineral Area College student who believes a resident is missing is encouraged to immediately report that information to the Campus Police, who can be reached at 573-631-2831, or in person during weekday daytime and evening hours. In addition, this information may also be reported to the management of College Park, or to any of the individuals listed below:

- Dr. Joseph Gilgour, President of Mineral Area College
- Mr. Roger McMillian, Provost
- Ms. Julie Sheets, Dean of Students
- Mr. Rich Flotron, Director of Campus Safety
- Campus Police Officers for the Mineral Area College Department of Campus Safety
- Debi Bayless, Director of Campus Housing

Resident students of Mineral Area College are also advised that they have the option of designating a confidential contact person with the management of College Park. The confidential contact person would be notified in the case where it is determined that a student is missing, and that information will only be available for access by Mineral Area College administrators and the Campus Police in furtherance of an investigation into a report of a missing person. In all incidents of a confirmed missing person, local law enforcement will be notified in an effort to seek assistance in locating the missing student and verifying their well-being. The parent or guardian of any student who is less than 18 years and not emancipated will also be notified. It is the practice of Mineral Area College to refer all reports of missing persons to the Campus Police, who will be responsible for the investigation of the missing person. This investigation may involve the cooperative efforts of other law enforcement agencies in an effort to locate the missing person and verify their well-being. As part of this investigative process, once a report of a missing resident student has been received by the Campus Police, an investigation will be initiated to confirm the status of the alleged missing person.

In the event that the investigation reveals reasonable grounds to believe that a resident student is missing Campus Police will provide a full missing person's report to local and other law enforcement agencies through the St. Francois County Joint Communications Center, which may include entry in the national criminal justice database for missing persons. Any questions on this procedure should be referred to the Mineral Area College Department of Campus Police.

**Notice of Non-Discrimination Policy:** Applicants for admission and employment, students, parents, employees, sources of referral of applicants for admission and employment and all unions or professional organizations holding collective bargaining or professional agreements with MAC are hereby notified that this institution does not discriminate on the basis of sex, race, color, religion, national origin, ancestry, age, disability, marital status, veteran status, genetic information or sexual orientation in admission/access to, or treatment/employment in its programs and activities.

Any person having inquiries concerning MAC's compliance with the regulations implementing Title VI of the Civil Rights Act of 1962, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, Age Discrimination Act of 1975, and the Americans with Disabilities Act (ADA) of 1990 is directed to contact the Human Resources Director, Title VI, Title IX, Section 504 and ADA Coordinator, at Mineral Area College, P.O. Box 1000, Park Hills, MO 63601-1000, (573) 518-2378, who has been designated to coordinate the College's efforts to comply with the regulations implementing Title VI, Title IX, Section 504 and the Americans with Disabilities Act.

Any person may also contact the Assistant Secretary for Civil Rights, U.S. Department of Education, regarding the College's compliance with regulations for implementing Title VI, Title IX, Section 504, or the Americans with Disabilities Act.

For the most up-to-date student policies, visit [www.mineralarea.edu](http://www.mineralarea.edu), Publications, Article V: Student Policy or check with

### **Sexual Harassment Policy**

MAC is committed to a work setting and academic environment free from sexual harassment. This policy applies to all members of the college community, including employees, students and visitors. Sexual harassment is prohibited by Title VII of the Civil Rights Act of 1964, by Title IX of the Education Amendments of 1972, and by other state and federal discrimination laws. Violators shall be subject to disciplinary actions which may include, but are not limited to, written warning, demotion, transfer, suspension or dismissal.

Occasional compliments of a socially acceptable manner or statements or acts that are acceptable to all elements of society are not sexual harassment. What may constitute sexual harassment may differ from person to person.

For a copy of the complete policy and procedures, employees should contact the Human Resources Office, and students should contact the dean of Student Services, or refer to the MAC website. <http://www.mineralarea.edu/generalInformation/assurances.pdf>

**Sex Offender Registration:** In accordance with the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the *Clery Act*, and the Family Educational Rights and Privacy Act of 1974, the MAC Public Safety web page provides a link to the Missouri Sex Offender Registry.

<http://www.msdp.dps.missouri.gov/MSHPWeb/PatrolDivisions/CRID/SOR/SORPage.html>

This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice of each institution of higher education in that state at which the person is employed, carries a vocation, or is a student. Registry information provided under this section shall be used for the purposes of the administration of criminal justice, screening of current or prospective employees, volunteers, or otherwise for the protection of the public in general and children in particular. **Unlawful use of the information for purposes of intimidating or harassing another is prohibited, and willful violation shall be punishable.**

### **Complaint and Grievance Policy**

The purpose of this policy is to provide a means for Mineral Area College students who wish to have a concern resolved regarding a process or person of the college community, not covered by existing policies, both a formal and informal process for doing so. The objective of this policy is to resolve concerns as quickly and efficiently as possible for the student. A complaint should be filed during the semester of occurrence, but no later than 60 days from the first day of the following academic semester. Individuals seeking information regarding the process of complaint resolution may consult with any of the following offices or individuals for assistance. Complaints may be filed as follows:

- Title IX: All incidents involving harassment, sexual violence and/or discrimination should be filed with the Title IX Director.
- Criminal Misconduct: Complaints of criminal misconduct should be filed directly with the Mineral Area College Director of Campus Safety. Complaints relating to violations of federal law should be filed directly with the federal agency having cognizance over the matter in question (e.g., violations of the Family Educational Rights and Privacy Act within the U.S. Department of Education).
  - Informal Complaints: A student who is considering submitting a complaint should attempt to resolve the concern directly with the appropriate faculty member, staff member, or student. If the complainant is not satisfied, or not willing to address the

issue with the individual, the student may file a STUDENT ISSUE FORM with the Dean of Students, or any college administrator. If the complainant is still not satisfied, a formal process may be initiated.

- Formal Complaints: Written or typed complaints signed by a student and provided to one of the above offices, will be considered formal complaints. Complaints can be provided via US mail, Mineral Area College student email, faxed or hand-delivered. For the purposes of this policy, a student is someone who is currently enrolled full- or part-time or who has recently been enrolled in the institution. If the complainant is someone who has not been enrolled during the previous two semesters or academic year, or an alumnus who received a Mineral Area College degree or certificate two or more years ago, they are not considered a student for the purposes of this policy. Complaints received from non-students will not be tracked for the purposes of this policy, including non-student complaints that might relate to a student(s).
- Filing a Formal Complaint: Write a letter (as indicated above) directed to the Dean of Students containing a brief narrative of the facts of the complaint, including the specific outcome/remedy being sought. Include contact information for future correspondence. There is no complaint form. Sign and date the letter. Attach any supporting documentation.
- Mail - send via Mineral Area College email, fax, or hand-deliver the formal complaint to the Dean of Students: 5270 Flat River Road, Park Hills, MO 63601. Staff email addresses are found on the MAC website under directory information.
- Fax for the Dean of Students: 573-518-2359. Office: Arts and Sciences 119.
- If the complaint is against the Dean of Students, the complaint should be sent to the Director of Human Resources: 5270 Flat River Road, Park Hills, MO 63601. Contact the office of the Human Resource Director for email and fax address information: 573-518-2378.
- The Dean of Students or the Human Resource Director will initiate the resolution process by investigating the complaint with ten business days. The Dean of Students or the Human Resource Director will either make appropriate changes/follow-up to resolve the matter or uphold the initial process/policy. A response to the complainant will be sent within ten business days of the receipt of the complaint. If a longer time is needed to investigate and make a decision, a reasonable extension of the deadline will be made and the complainant will be notified of the deadline extension.
- If the complainant is not satisfied with the resolution, an appeal can be made to the President's Cabinet within ten business days from the receipt of the decision. A decision regarding the appeal will be conducted within ten business days of the receipt of the complaint appeal. The decision on the appeal is final.
- Written, formal complaints signed by a student, along with all supporting

documentation, will be tracked for reporting purposes. The Institutional Record of Student Complaints will be maintained on a record for a period of three years. The report will contain the total number of complaints, the nature of complaints received by generic category, and a summary record of each complaint received and the action taken, and will be reviewed annually by the Board of Trustees.

- Mineral Area College Student Due Process and other grievance policies as published by the College should be followed for all complaints. All informal and formal institutional processes must be followed, and exhausted prior to filing a formal complaint with the Missouri Department of Higher Education (MDHE). The complaint must be submitted in writing, using the MDHE complaint form available on the department's website along with instructions on how to proceed.
- A copy of the Mineral Area College Student Due Process policy may be obtained from the office of the Dean of Students or on the MAC website at [www.mineralarea.edu](http://www.mineralarea.edu).

### **Sex Offenses on Campus**

The Mineral Area College addresses Sex offenses on campus in the board policy; Assurances/Policy of non-discrimination, identifying sexual harassment and physical harassment. The college further addresses Sex Offenses as well as safety and awareness strategies through orientation programs and handouts, as well as publishing our campus safety guide, in booklet form in various locations, and on the college website under the Department of Public Safety tab. Campus Police responses are guided by board policy and the Department of Campus Safety/Campus Police General Orders number 5:24

Non-Consensual sexual behavior includes, but is not limited to: rape; sexual assault; nonconsensual sexual touching of the genitals, breast or anus of another person or the touching of another with one's own genitals whether directly or through the clothing; or exposing one's genitals to another under circumstances in which he or she should reasonably know that his or her conduct is likely to cause affront or alarm, or sexual harassment.

If you are a victim of sexual assault you can do any of the following after an assault:

Call Campus Police at 518-2331 or extension 2331 from any campus phone;

On the MyMAC system, located under "Forms" – Sexual Misconduct/Title IX Reporting Form, may be electronically submitted and a copy automatically is emailed to the Director of Campus Safety as well as the Dean of Students. A copy of the form can be seen at:

[https://my.mineralarea.edu/ICS/Approvals/Contained\\_Forms.jnz?portlet=Forms&screen=FormView&form=3c53c8a2-a09e-4ea9-99ee-600f41dd97cd](https://my.mineralarea.edu/ICS/Approvals/Contained_Forms.jnz?portlet=Forms&screen=FormView&form=3c53c8a2-a09e-4ea9-99ee-600f41dd97cd)

- Call Central Dispatch at 911 or 9+911 from a campus phone;
- Seek medical attention in an emergency room or from a medical provider that performs assault examinations.



- Call the National Sexual Abuse/Rape Hotline at 1(800) 656 4673
- Contact the Mineral Area College Counselor, Mark Easter, at 518-2211 or 2211 from a campus phone.
- Title IX Coordinators Dean Julie Sheets at 518-2262 or 2262 from a campus phone
- Title IX Coordinator Kathryn Neff at 518-2378 or 2378 from a campus phone
- Title IX Investigator/Director of Campus Safety Rich Flotron at 518-2341 or 2341 from a campus phone.
- Private Physician
- Friend or Relative

If you choose to call the Campus Police, remember that the initial responding officer will first be primarily concerned with your wellbeing. You will be asked if you need medical attention or first aid may be rendered. Remember that you are a victim. You have nothing to feel guilty or ashamed about. If you choose to file a report of the incident, after ensuring your well-being as a victim of a crime, you will be asked to:

Preserve any evidence. You should not bathe or change clothes, or do any cleaning up in any manner. You are the person in control and are the decision maker as to how you want the incident to be handled.

You may, or may not press charges against the suspect; you may ask that the college take disciplinary action against the suspect; You may ask campus police to contact the suspect about the incident, and still not choose to have the suspect arrested; You may choose to not have the campus police contact the suspect, and still not choose to have the suspect arrested.

It is not required that you press charges against the suspect. If you do proceed with prosecution, your assailant may be arrested. However, it is ultimately your choice.

If it is your decision to have the college seek disciplinary action against your assailant you may initiate the process through direct contact of the Dean of Students, Julie Sheets at 518-2262 or 2262 from a campus phone.

The rules of student conduct can be found in board policy 5.71. The office of Dean of Students, through board policy, provides that misconduct may result in disciplinary action by the College, referral to the criminal justice system for prosecution, or both, as these functions are not mutually exclusive. (Policy 5.71 B)

- When the accused is subject to College sanctions, they may include probation, suspension from the
- College for a specified time, or permanent expulsion from the College.
- The accused and accuser are entitled to the same opportunity to have others present during a disciplinary proceeding.
- The accuser and the accused shall be informed of the outcome of any Office of Student

Conduct proceeding which alleges a sexual assault.

- The following sanctions, (found in board policy 5.71 F) may be imposed on a student found to have committed misconduct.

At the discretion of the Dean/Administrator initiating the disciplinary action, one or more of the following disciplinary forms may be invoked.

- Verbal counseling; Partial or complete suspension of participation in extracurricular events, clubs, and/or athletic practices/competitions;
- Letter of Reprimand (with or without components of suspension as defined above);
- Removal from College Park residency (if applicable);
- Issuance of a Notice of Trespass (either specific to a particular premise of the College, or campus-wide). This may occur in conjunction with a suspension or expulsion as described in this section;
- Suspension from the College, ranging from one day up to and including one calendar year. This suspension may take the form of a physical suspension from College property with privileges to utilize distance learning courses or total suspension from the College with no academic availability during the suspension period. At the end of the suspension, the student may reapply for admission in writing to the Dean of Students;
- Expulsion from the College: this discipline represents complete removal of the student from the College for a period of no less than 3 calendar years, at which time the student may reapply to the Dean of Students for readmission to the College.

The Dean of Students may at any time temporarily suspend or deny readmission to a student from pending formal procedures when the Dean of Students finds and believes from available information that the presence of a student on campus would seriously disrupt the College or constitute a danger to the health, safety, or welfare of members of the College community.

As a process of procedure, The College offers interim measures to reporting and responding parties to an alleged incident, which may include, but is not limited to counseling, course adjustments, scheduling, contact restrictions, housing location changes, increased security or monitoring, to help students during the time between reporting and adjudication.

### **Crime Prevention and Awareness**

Mineral Area College prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking. The definitions of these crimes are;

**Dating Violence:** The term “dating violence” means violence committed by a person:

(A) Who is or has been in a social relationship of a romantic or intimate nature with the victim;  
and

(B) Where the existence of such a relationship shall be determined based on a consideration of the

following factors:

- (1) The length of the relationship;
- (2) The type of relationship;
- (3) The frequency of interaction between the persons involved in the relationship.

**Domestic Violence:** The term “domestic violence” includes felony or misdemeanor crimes of violence committed by:

- A current or former spouse of the victim,
- By a person with whom the victim shares a child in common,
- By a person who is cohabitating with or has cohabitated with the victim as a spouse,
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or
- By any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction. This would include the following categories:
  - Incidents between persons who are spouses; Incidents between persons who are former spouses;
  - Incidents between persons who have a child in common regardless of whether or not they have been married or have resided together in the past;
  - Incidents between persons (of any age) related by blood;
  - Incidents between persons (of any age) related by marriage, excluding spouses;
  - Incidents between persons, not married, but presently residing together;
  - Incidents between persons, not married, but who have resided together in the past;
  - Incidents between persons who are or have been in a continuing social relationship of a romantic or intimate nature.

**Sexual Assault:** is an offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI’s Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is “any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.”

- Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- Fondling: The touching of the private parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.

**Stalking:** is defined as engaging in a course of conduct directed at a specific person that would

cause a reasonable person to:

- Fear for the person's safety or the safety of others; or
- Suffer substantial emotional distress.
- For the purposes of this definition—
  - A) Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
  - B) Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
  - C) Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
- For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

**Missouri provides definitions that are different from the Clery Act, and are as follows:**

**Dating Violence:** There is no state definition of dating violence. However, the state definition of domestic violence, RSMo 445.010 (5), includes persons who are or have been in a continuing social relationship of a romantic or intimate nature.

**Domestic Violence,** RSMo 455.010 (5), is abuse or stalking committed by a family or household member, which is applicable to criminal prosecution for domestic violence in Missouri but may differ from the definition used on campus to address policy violations. A family or household member, as defined in RSMo 455.010 (7) is a spouse, former spouses, any person related by blood or marriage, persons who are presently residing together or have resided together in the past, any person who is or has been in a continuing social relationship of a romantic or intimate nature with the victim, and anyone who has a child in common regardless of whether they have been married or have resided together at any time. A domestic victim is a household or family member, including any child who is a member of the household or family.

- Domestic Assault-First Degree as defined in the Missouri State Code RSMo 565.072
  - A person commits the offense of domestic assault in the first degree if he or she attempts to kill or knowingly causes or attempts to cause serious physical injury to a domestic victim, as the term "domestic victim" is defined under section 565.002.
- Domestic Assault-Second Degree as defined in Missouri State Code RSMo 565.073 (Class C Felony)
  - A person commits the offense of domestic assault in the second degree if the act involves a domestic victim, as the term "domestic victim" is defined under section 565.002, and he or she:
    - A) Knowingly causes physical injury to such domestic victim by any means, including but not limited to, use of a deadly weapon or dangerous instrument, or by choking or strangulation; or
    - B) Recklessly causes serious physical injury to such domestic victim; or
    - C) Recklessly causes physical injury to such domestic victim by means of any deadly weapon.
- Domestic Assault-Third Degree as defined in Missouri State Code RSMo 565.074

- A person commits the offense of domestic assault in the third degree if he or she attempts to cause physical injury or knowingly causes physical pain or illness to a domestic victim, as the term "domestic victim" is defined under section 565.002.

**Sexual Assault**, RSMo 455.010 (1e), is causing or attempting to cause another to engage involuntarily in any sexual act by force, threat of force, duress, or without that person's consent, which is applicable to criminal prosecutions for sexual assault in Missouri, but may differ from the definition used on campus to address policy violations, physical act or attempted acts of sexual violence, including unwanted/non-consensual sexual touching and unwanted/non-consensual sexual penetration, including instances where the victim is incapable of giving consent. Sometimes the term sexual assault is used interchangeably with the word "rape" (fondling, incest, or statutory rape); other times it is used to describe the sexual violence that pertains to a range of unwanted/non-consensual sexual contact.

- Rape in the First Degree, Penalties--Suspended Sentences Not Granted, when (RSMo566.030).
  - A person commits the offense of rape in the first degree if he or she has sexual intercourse with another person who is incapacitated, incapable of consent, or lacks the capacity to consent, or by the use of forcible compulsion. Forcible compulsion includes the use of a substance administered without a victim's knowledge or consent which renders the victim physically or mentally impaired so as to be incapable of making an informed consent to sexual intercourse.
  - The offense of rape in the first degree or an attempt to commit rape in the first degree is a felony for which the authorized term of imprisonment is life imprisonment or a term of years not less than five years, unless:
    - A) The offense is an aggravated sexual offense, in which case the authorized term of imprisonment is life imprisonment or a term of years not less than fifteen years;
    - B) The person is a persistent or predatory sexual offender as defined in section 566.125 and subjected to an extended term of imprisonment under said section;
    - C) The victim is a child less than twelve years of age, in which case the required term of imprisonment is life imprisonment without eligibility for probation or parole until the offender has served not less than thirty years of such sentence or unless the offender has reached the age of seventy-five years and has served at least fifteen years of such sentence, unless such rape in the first degree is described under subdivision (4) of this subsection; or
    - D) The victim is a child less than twelve years of age and such rape in the first degree or attempt to commit rape in the first degree was outrageously or wantonly vile, horrible, or inhumane, in that it involved torture or depravity of mind, in which case the required term of imprisonment is life

imprisonment without eligibility for probation, parole, or conditional release.

- Rape in the Second Degree, Penalties: RSMo 566.031
  - A person commits the offense of rape in the second degree if he or she has sexual intercourse with another person knowing that he or she does so without that person's consent.
- Sexual Abuse in the First Degree. RSMo 566.100 (Fondling under MO statutes)
  - A person commits the offense of sexual abuse in the first degree if he or she subjects another person to sexual contact when that person is incapacitated, incapable of consent, or lacks the capacity to consent, or by the use of forcible compulsion.
- Sexual Abuse in the Second Degree, Penalties: RSMo 566.101
  - A person commits the offense of sexual abuse in the second degree if he or she purposely subjects another person to sexual contact without that person's consent.
- Statutory Rape and Attempt to Commit, First Degree, Penalties: RSMo 566.032
  - A person commits the offense of statutory rape in the first degree if he or she has sexual intercourse with another person who is less than fourteen years of age.
  - The offense of statutory rape in the first degree or an attempt to commit statutory rape in the first degree is a felony for which the authorized term of imprisonment is life imprisonment or a term of years not less than five years, unless:
- Incest: RSMo 568.020
  - A person commits the offense of incest if he or she marries or purports to marry or engages in sexual intercourse or deviate sexual intercourse with a person he or she knows to be, without regard to legitimacy, his or her:
    - A) Ancestor or descendant by blood or adoption; or
    - B) Stepchild, while the marriage creating that relationship exists; or
    - C) Brother or sister of the whole or half-blood; or
    - D) Uncle, aunt, nephew, or niece of the whole blood.

**Stalking**, RSMo 455.010 (14), is when any person purposely engages in an unwanted course of conduct that causes alarm to another person, or a person who resides together in the same household with the person seeking the order of protection when it is reasonable in that person's situation to have been alarmed by the conduct, which is applicable to criminal prosecutions for sexual assault in Missouri, but may differ from the definition used on campus to address policy violations. As used in this subdivision: (a) "Alarm" means to cause fear of danger of physical harm; and (b) "Course of conduct" means a pattern of conduct composed of two or more acts over a period of time, however short, that serves no legitimate purpose. Such conduct may include, but is not limited to, following the other person or unwanted communication or unwanted contact.

- Stalking as defined in Missouri State Code RSMo 565.225

- As used in this section and section 565.227, the term “disturbs” shall mean to engage in a course of conduct directed at a specific person that serves no legitimate purpose and that would cause a reasonable person under the circumstances to be frightened, intimidated, or emotionally distressed.
- A person commits the offense of stalking in the first degree if he or she purposely, through his or her course of conduct, disturbs or follows with the intent of disturbing another person and:
  - A) Makes a threat communicated with the intent to cause the person who is the target of the threat to reasonably fear for his or her safety, the safety of his or her family or household member, or the safety of domestic animals or livestock as defined in section 276.606 kept at such person’s residence or on such person’s property. The threat shall be against the life of, or a threat to cause physical injury to, or the kidnapping of the person, the person’s family or household members, or the person’s domestic animals or livestock as defined in section 276.606 kept at such person’s residence or on such person’s property; or
  - B) At least one of the acts constituting the course of conduct is in violation of an order of protection and the person has received actual notice of such order; or
  - C) At least one of the actions constituting the course of conduct is in violation of a condition of probation, parole, pretrial release, or release on bond pending appeal; or
  - D) At any time during the course of conduct, the other person is seventeen years of age or younger and the person disturbing the other person is twenty-one years of age or older; or
  - E) He or she has previously been found guilty of domestic assault, violation of an order of protection, or any other crime where the other person was the victim; or
  - F) At any time during the course of conduct, the other person is a participant of the address confidentiality program under sections 589.660 to 589.681, and the person disturbing the other person knowingly accesses or attempts to access the address of the other person.
    - Any law enforcement officer may arrest, without a warrant, any person he or she has probable cause to believe has violated the provisions of this section.

**Consent, as it Relates to Sexual Activity**, RSMo 556.061 (14) or lack of consent may be expressed or implied. Assent does not constitute consent if: (a) It is given by a person who lacks the mental capacity to authorize the conduct charged to constitute the offense and such mental incapacity is manifest or known to the actor; or (b) It is given by a person who by reason of youth,

mental disease or defect, intoxication, a drug-induced state, or any other reason is manifestly unable or known by the actor to be unable to make a reasonable judgment as to the nature or harmfulness of the conduct charged to constitute the offense; or (c) It is induced by force, duress, or deception.

**Mineral Area College defines consent**, as it relates to Sexual Activity, as words or actions that show a knowing and voluntary agreement to willingly engage in agreed upon sexual activity. Consent cannot be gained by force, requires communication between all involved individuals, and must be obtained one step at a time, e.g., consent for oral sex does not constitute consent for intercourse. Silence, non-communication, passivity, or lack of resistance should not be interpreted as an indication of consent. Previous consent does not imply consent to any future form of sexual activity. Consent can be rescinded at any time. Consent, as it Relates to Sexual Activity, is not valid if: (a) it is given by a person who lacks the mental capacity to authorize the conduct and such mental incapacity is manifest or known to the actor; or (b) it is given by a person who by reason of youth, mental disease or defect, intoxication, a drug-induced state, or any other reason is manifestly unable or known by the actor to be unable to make a reasonable judgment as to the nature or harmfulness of the conduct; or (c) it is induced by force, duress, or deception.

**Coercion** is unreasonable pressure for sexual activity. Coercive behavior differs from seductive behavior based on the type of pressure someone uses to get consent from another. When someone makes clear to you that they do not want sex, that they want to stop, or that they do not want to go past a certain point of sexual interaction, continued pressure beyond that point can be coercive.

- There is not requirement that a party resists the sexual advance or request, but resistance is a clear demonstration of non-consent. The presence of force is not demonstrated by the absence of resistance. Sexual activity that is forced is by definition non-consensual, but non-consensual sexual activity is not by definition forced.
- In order to give effective consent, one must be of legal age.
- Sexual activity with someone who one should know to be—or based on the circumstances should reasonably have known to be—mentally or physically incapacitated (by alcohol or other drug use, unconsciousness or blackout), constitutes a violation of force.
  - Incapacitation is a state where someone cannot make rational, reasonable decisions because they lack the capacity to give knowing consent (e.g. to understand the “who, what, when, where, why, or how” of their sexual interaction).
  - Incapacity can also result from mental disability, sleep, involuntary physical restraint, or from the taking of rape drugs.

If you are a victim of an act of sexual violence (covering Sexual Assault, including Rape, Fondling, Incest, and Statutory Rape; Domestic Violence; Dating Violence; and/or Stalking) while a student or employee at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. In Missouri, evidence may be collected even



if you choose not to make a report to law enforcement.

Mineral Area College Campus Police strongly advocates that a victim of sexual violence reports the incident in a timely manner. Time is a critical factor for evidence collection and preservation, which is an important tool in achieving justice. Mineral Area College will provide written information to any victim about the importance of preserving evidence that may assist in providing that the alleged criminal offense occurred or may be helpful in obtaining a protection order. Evidence may be collected from the scene, but may also be collected from the victim's body, clothes, and other personal belongings. Ideally, a victim of sexual violence should not bathe, shower, douche, use the toilet, or change clothing prior to a medical/legal exam. It is recommended to not disturb the crime scene and save all clothing and items involved. It is also recommended to not brush teeth, drink anything, or smoke until an exam has been performed. Although adhering to the guidelines is extremely difficult under traumatic conditions, the victim can help law enforcement agencies in the preservation of evidence.

- In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy or sexually transmitted infections.

Victims of dating violence, domestic violence, sexual assault, and stalking are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs, or other copies of documents, if they have any, that would be useful to College investigators or police.

The College encourages victims of sexual violence to talk to somebody about what happened – so victims can get the support they need, and so law enforcement and the College can respond appropriately. Students have several options regarding the involvement of law enforcement, including the option to notify law enforcement about the offense, the option to be assisted by the Title IX Coordinator (Dean Julie Sheets) or a Deputy Title IX Investigator (Campus Safety Director Rich Flotron) in notifying law enforcement if they choose to do so, and the option to decline to notify law enforcement. It is recommended that any offense that occurs on campus be reported directly to a Campus Police Officer, in person Technology Building (T-10) or by phone (573-631-2831).

Please know that filing a police report with a Campus Police Officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will:

- Ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim.
- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later.
- Ensure that the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.
- Ensure that the victim has access to information to obtain or enforce a no contact directive

or restraining order, as issued by the court.

When you speak with law enforcement, you should expect to have privacy, that it may take a while, and that you can take a break. If you do not feel you are being taken seriously, or feel uncomfortable, you can ask to speak with the officer's supervisor or next-highest ranking officer. You will be asked to tell your story and/or write out a statement. This can feel uncomfortable or intrusive. You may also be asked the same questions more than once. It is not because they do not trust you—after a trauma, it can be difficult to describe the details. Repeating a question or asking in a different way may prompt you to remember something you forgot the first time. It can be helpful and comforting to have support when communicating with law enforcement. This can be an advocate or someone you trust. However, there may be times when law enforcement may want to speak with you privately. (Adapted from RAINN.org)

**Complainant's Rights:** For Mineral Area College to be proactive, and eliminate a hostile environment or the recurrence of sexual harassment/violence, it is extremely important for you to report any sexual misconduct activities to the appropriate advocate. Student advocates can be any Mineral Area College employee. When you come forward to report a personal incident of sexual harassment/sexual violence, you are entitled to the following assurances from Mineral Area College.

- You will be treated with respect and without prejudice or presumption.
- You are protected from retaliation. When you make a report or file a complaint of discrimination/harassment you become part of the official college resolution process. Should you believe that you are the subject of an act of retaliation as a result of making a report or participating in the resolution process, contact the Title IX Deputy (investigator) or the Dean of Students immediately.
- To know the status of the complaint and investigation at any point in the process.
- We can assure you that you and the alleged perpetrator will not attend the same classes.
- If possible, we will arrange for you to move to a different apartment if you reside at College Park. The perpetrator may be removed from campus during the investigation process.
- We can provide you with counseling services:
  - Mark Easter [mceaster@mineralarea.edu](mailto:mceaster@mineralarea.edu) Student Services Counselor/Advisor  
573-518-2211 Office located in Student Services Suite of Offices
- We can provide you with emergency resources such as:
  - Parkland Health Center-(573) 756-6451 1101 West Liberty Street Farmington, MO 63640
  - Missouri Coalition Against Domestic and Sexual Violence – website: [www.mocadsv.org](http://www.mocadsv.org)
  - Southeast Missouri Family Violence Council (SEMO) – 1-800-663-9929 or website: [www.semofvc.net](http://www.semofvc.net)
  - Rape, Abuse & Incest National Network (RAINN) – National Sexual Assault

Telephone Hotline 1-800-656-HOPE (4673), website: <https://www.rainn.org>

- Safe at Home – DV and SV advocates – website: <http://www.mosafeathome.com/>
- We can provide you with academic support services such as tutoring.
- We can arrange for you to re-take a course or withdraw from a class without penalty, including ensuring that any changes don't adversely affect your academic record.
- We can arrange for you to take or finish a course through an alternative course structure to help you complete the semester.
- We can review any academic disciplinary action that may have been taken against you due to the harassment/sexual violence incident (ex: you were dropped for missing a class).
- Our Campus Police Department will assist you if you need to file a complaint in regard to the reported incident of harassment/sexual violence.
- You may have an advisor of your choosing to assist you during the process, as long as your advisor is not also a witness in the same matter and does not delay or obstruct the process. Your advisor may accompany you to all administrative meetings and proceedings related to the resolution of a complaint, including interviews with the investigator. Please note, however, that generally an advisor is a support person and should not speak for the respondent during the administrative process.
- The investigator makes every attempt to appropriately safeguard information.
- You may request information regarding the process and assistance in dealing with the process. As a participant in the resolution process, it is important that you are aware of the process that is being used to address and resolve the complaint. The Dean of Students office will keep you apprised of the various stages of the resolution process and when the office takes any action related to addressing and resolving the issues. Additionally, you may request assistance from the Dean of Students office with accessing college resources available to you throughout the process.

**Respondent's Rights:** If you have been named in a complaint of discrimination or harassment (including sexual violence) you have the right to expect:

- To be treated with respect and without prejudice or presumption. When you interact with the Dean of Students office you are presumed not to be in violation of any college policy unless otherwise determined through the appropriate college process.
- An explanation of the complaint that has been filed against you and by whom.
- When you are named in a discrimination/harassment complaint you become part of the official college resolution process. Should you believe that you are the subject of an act of retaliation as a result of making a report or participating in the resolution process, contact the Title IX Deputy (investigator) or Dean of Students immediately.
- To know of any interim limitations or restrictions placed upon you as a result of the complaint. You may be given temporary removal from campus during the investigation process.

- You and the complainant will not attend the same classes.
- To know the status of the complaint at any point in the process.
- Access to available college resources and support.
- We can provide you with counseling services:
  - Mark Easter [mceaster@mineralarea.edu](mailto:mceaster@mineralarea.edu) Student Services Counselor/Advisor  
573-518-2211 Office located in Student Services Suite of Offices
- We can provide you with emergency resources such as:
  - Parkland Health Center-(573) 756-6451 1101 West Liberty Street Farmington, MO 63640
  - 911
  - RAINN – National Sexual Assault Telephone Hotline 1-800-656-HOPE (4673), website: <https://www.rainn.org>
- We can provide you with academic support services such as tutoring.
- We can arrange for you to re-take a course or withdraw from a class without penalty, including ensuring that any changes don't adversely affect your academic record.
- We can arrange for you to take or finish a course through an alternative course structure to help you complete the semester.
- We can review any academic disciplinary action that may have been taken against you due to the harassment/sexual violence incident (ex: you were dropped for missing a class).
- Our Campus Police Department will assist you if you need to file a complaint with local law enforcement in regard to the reported incident of harassment/sexual violence.
- You may have an advisor of your choosing to assist you during the process, as long as your advisor is not also a witness in the same matter and does not delay or obstruct the process. Your advisor may accompany you to all administrative meetings and proceedings related to the resolution of a complaint, including interviews with the investigator. Please note, however, that generally an advisor is a support person and should not speak for the respondent during the administrative process. The investigator makes every attempt to appropriately safeguard information.
- As a participant in the resolution process, it is important that you are aware of the process that is being used to address and resolve the complaint. The Dean of Students office will keep you apprised of the various stages of the resolution process and when the office takes any action related to addressing and resolving the issues. Additionally, you may request assistance from the Dean of Students office with accessing college resources available to you throughout the process.

**Process for Reporting Harassment/Sexual Violence:** You have the right to present your case to the Title IX Coordinator on campus. You will be assured of a thorough, reliable, and impartial investigation of your complaint, as will the perpetrator. You will also have the right to the following:

- An equal opportunity to present witnesses and evidence
- The right to the same appeal process for both parties
- The right to be notified of the time frame within which Mineral Area College will conduct a full investigation of the complaint
- Both parties may file an appeal under Mineral Area College's due process policy if applicable
- The right to have your complaint decided using a preponderance of the evidence standard (i.e. it's more likely than not that the sexual harassment/violence occurred)
- Both parties will be notified of the outcome of the complaint
  - You are entitled to information about the sanction imposed on the perpetrator when the sanction directly relates to you
  - Mineral Area College can't require you to abide by a non-disclosure agreement, in writing or otherwise, because the Clery Act requires that both parties be informed of the outcome, including the sanction information, of any college proceeding alleging a sex offense
- Right to know that you can end the informal process at any time and begin the formal process stage of the complaint process
- A Title IX investigation is different from any law enforcement investigation. You have the right to file a Title IX sex discrimination complaint with Mineral Area College in addition to filing a criminal complaint.
- You have the right to ask for help in determining the best course of action to take.

For more information about your rights you can contact the following:

U.S. Department of Education, Office for Civil Rights at [ocr@ed.gov](mailto:ocr@ed.gov) or (800) 421-3481.

**Confidentiality:** Mineral Area College will take all reasonable steps to investigate and respond with respect to your confidentiality: however, if we can't ensure confidentiality, we will let you know, and explain why we are unable to maintain confidentiality.

If you have requested confidentiality, and decide not to press charges in a sexual violence case, Mineral Area College is still required to file an anonymous report of the incident in order to comply with Clery Act (campus crime reporting).

All Mineral Area College employees, as student advocates, can talk with you in confidence. If there is a safety risk to the campus or others in the college community, we may not be able to maintain confidentiality.

**Retaliation:** Title IX protects all students from retaliation if they report sexual harassment or violence. If the alleged perpetrator or their friends taunt you, call you names, or harass you in any way, report this immediately! Mineral Area College takes a strong stance on students who retaliate.

Mineral Area College Campus Police  
Office T-10 Technology Building  
Office (573) 518-2331 Cell (573) 631-2831

National Domestic Violence Hotline  
1-800-799-7233

National Sexual Abuse/Rape Hotline  
1-800-656-HOPE

### **Title IX Investigation Process**

Gender-based harassment and harm, including sexual harassment and sexual violence are prohibited by the Mineral Area College Policy on Sexual Violence and Sexual Harassment.

### **THE PURPOSE OF A TITLE IX INVESTIGATION**

An investigation is the process used by the Title IX Coordinator to carefully examine an allegation or complaint of gender-based harm including sexual harassment and sexual violence in order to determine whether the policy has been violated, and if so, what steps the College may take to correct and address such a violation, including assessing discipline. **This investigation is an administrative proceeding and not a legal one.** This means that the investigation determines whether college policy has been violated, not whether the law has been violated.

### **DEFINITIONS**

- **Complainant:** the individual(s) making the allegation
- **Respondent:** the individual(s) against whom the allegation is made who is responding to the allegation
- **Witness:** an individual who has direct knowledge of or information about the allegation being made
- **Investigator:** the individual charged with gathering information, including statements of the complainant, the respondent and witnesses, documents, texts, photos, pictures, images, and recordings, analyzing the information gathered, and determining by a preponderance of the evidence what happened.
- **Preponderance of Evidence:** the standard against which information and evidence gathered during the investigation is assessed. The preponderance of evidence standard means “more likely than not”

### **THE PHASES OF AN INVESTIGATION**

There are five phases to the investigation process: notification of investigation information gathering, information review, report writing analysis and determination of facts and policy, and

notification of outcome.

### **Phase 1: Notification of Investigation**

The Dean of Students Office sends formal written communication to both the Complainant and the Respondent. The communication includes information about the investigation process including the allegations to be investigated, what policy and what sections of the policy against which the allegations are assessed, the name of the investigator, the rights the Complainant and Respondent have throughout the investigation process, a caution regarding retaliation, and any other information that is pertinent to the investigation of that particular case.

### **Phase 2: Information Gathering**

The investigator gathers information related to the allegations. Such information may include documents, electronic materials (e.g., texts, social media posts, emails, phone logs), video and audio recordings, interviews with the Complainant, the Respondent, and witnesses. During this phase of the process, the Complainant and Respondent are each provided an opportunity to provide information to the investigator to review, to interview with the investigator and to provide the names of witnesses for the investigator to interview.

### **Phase 3: Information Review**

At the close of the information gathering phase, both the Complainant and the Respondent will each be provided an opportunity to review and respond to the information that the investigator has gathered and will use to determine what happened.

### **Phase 4: Report Writing, Analysis and Determination of Facts and Policy**

After the Complainant and Respondent have been given an opportunity to review and respond to the information gathered by the investigator, the investigator reviews, weighs and analyzes the information using the “preponderance of evidence” standard. This means the investigator reviews the information to determine whether it was “more likely than not” that the alleged conduct occurred.

After the investigator reviews and analyzes the information, the investigator writes a formal investigation report. The report contains the allegations that were investigated, the applicable policy against which the allegations were reviewed, the individuals contacted and interviewed, a list of the documents and materials gathered, reviewed and analyzed, a summary of the statements of the individuals interviewed, an analysis of the statements and information gathered and reviewed, and the investigator’s conclusions and determinations about what happened and whether the allegations have been substantiated.

To protect the privacy of everyone who participates in investigations, the investigation reports do not contain the names and titles of individuals participating in the investigation process.

## **Phase 5: Notification of the Outcome of Investigation**

After the investigator completes the written report, the Dean of Students Office sends formal written communication to both the Complainant and the Respondent. The communication includes information about the outcome of the investigation. The notice of outcome is accompanied by a redacted version of the investigation report. When appropriate, such as when the investigator determines that college policy has been violated, the notice of outcome letter will also include information regarding next steps in the Title IX process.

**Investigation Process:** An investigation is the formal administrative process the college uses to find out what happened, determine who, if anyone is responsible for what happened, and whether the Mineral Area College discrimination/ harassment policy has been violated. A college investigation is an administrative process, not a legal proceeding. Typically, the information that is gathered as part of an investigation includes but is not limited to:

- Interviews
- Relevant evidence such as:
  - Texts
  - Emails
  - Notes
  - Photographs
  - Recordings
  - Documents
  - Diagrams and pictures
  - Other written, non-written, hard-copy and electronic materials

**Timeline for the Investigation and to resolve the Complaint:** The College works to resolve complaints within 60 business days from the date of the report. Some complaints may take longer than 60 business days to resolve due to the number and location of witnesses, the academic calendar, college closings and breaks and other unanticipated or extenuating circumstances. You will receive updates from the Dean of Students and the investigator regarding the timeline for resolution and the reasons why the timeline may need to be extended.

**Role of the Investigator:** The investigator is a trained individual identified by the Dean of Students, to investigate the complaint who is neutral and does not have an interest in the outcome of the investigation. The role of the investigator is to gather relevant evidence and determine whether anyone violated the college's discrimination and harassment policy. The investigator makes such determinations based upon a preponderance of the evidence, which means based on the information available, what more likely than not occurred.

**Interview with the Investigator:** During the interview, the investigator will:

- Ask you questions related to the complaint
- Listen
- Take notes
- Ask you for the names of any other individuals who may have information or knowledge



- of the situation and about what happened
- Provide you an opportunity to present information and material related to the situation and about what happened
- Request that you keep the information you share with the investigator confidential while the investigation is happening. This request is made to protect the integrity of the investigation process.

As part of the investigation process, the investigator will provide the complainant and the respondent with an opportunity to respond to the information that will be relied upon.

**Investigation Report:** Once the investigator has finished interviewing witnesses and gathering information, the investigator reviews the information and determines which information is relevant and will be used as part of the decision-making process.

Next, the investigator will write an investigation report that contains:

- The complaint and allegations made;
- A summary of the investigation and fact-gathering process;
- The information the investigator is using to determine what happened, and an analysis of that information;
- A determination about what happened and who was responsible for what happened;
- A determination regarding whether what happened is a violation of the college discrimination and harassment policy; and,
- Instructions regarding the appeals process or other process as applicable.

### **Participation in the Investigation**

An investigation is how the college gathers information about a complaint in order to determine whether anyone violated college policy. The investigator will make a finding and come to a conclusion based on the information made available to the investigator or that the investigator was reasonably able to gather during the investigation. Non-participation in an investigation by a respondent or a witness will not prevent the investigation from proceeding. Mineral Area College encourages students to fully participate in an investigation and expects that employees participate in an investigation.

### **Prohibition on Retaliation**

Mineral Area College prohibits retaliation against anyone who raises a concern or makes a report of discrimination or harassment including sexual harassment and sexual violence. The college also prohibits retaliation against anyone who cooperates with or participates in a college investigation or process to resolve a complaint or report of discrimination or harassment.

When you make a report of discrimination or harassment you become part of the official college resolution process. Should you believe that you are the subject of an act of retaliation as a result of making a report, contact the Dean of Students or Title IX Investigator immediately so that he/she may assess the situation and offer assistance and resolution as appropriate.

## **What Is Retaliation?**

Retaliation is action, which includes threats of retaliation or attempts at retaliation, taken against an individual(s) for making a report or complaint of discrimination or harassment, for opposing discrimination or harassment or for participating in a college discrimination resolution process, that deters the willingness of individuals to speak out against discrimination and harassment and from participating in the complaint resolution process.

Examples of retaliation may include:

- Actions that result in an adverse impact on someone's work or professional position (such as transfer the employee to a less desirable position)
- Actions that inhibit or prevent full participation in the educational environment
- Increased scrutiny of an individual's work, actions or contributions
- Ceasing to communicate with an employee or student such that the lack of communication has an adverse impact on the ability of the employee or student to fully participate in the work and education environment
- Spreading false rumors about the individual, their family, partners, friends
- Threats and intimidation (such as threatening to report an individual to the authorities)
- Making an individual's work or education more difficult (such as purposefully changing a work schedule to conflict with family responsibilities or academic deadlines or schedules that interfere with an individual's academic progress)

**Employees** at Mineral Area College are provided various crime prevention and security awareness programs throughout each academic year. In-person Sexual Harassment Prevention training for all new (full and part-time) employees each August, before fall semester begins and each January, before spring semester begins. The training is publicized in our agenda of "Back-To-School" events and everyone is welcome, while new employees are required to attend. Employees who have a conflict with the in-person training may complete training online. The training is always available to all employees via the college intranet (MyMAC.) The Human Resources office tracks completion of the training. To facilitate ongoing discussion of a safe campus environment, articles, graphics and video links are included in HR newsletters and in the Employee area of the college intranet (MyMAC.) The HR newsletter is emailed to all staff monthly.

All classrooms are provided with a map of the building including the nearest emergency exits, for fire or gathering locations for a tornado. All faculty are encouraged to talk with their students about the classroom/building gathering locations and emergency exits, fire extinguishers, and preparations for lockdowns and/or to schedule a time for the Campus Safety Director to speak with their classes.

The MAC Safety committee has and continue to work in conjunction with Mac Campus Safety to implement safety actions and campaigns and to investigate future safety upgrades. To date, the safety committee has provided intruder door guard systems, using door latches placed on the inside of each classroom door; recommended upgrades to the campus public address system; upgraded closed-circuit cameras to assist in the monitoring of a safe campus; and worked together

to offer safety training to faculty, staff and students.

Student prevention awareness programs start at student orientation, known as C.A.R.D.S. The Department of Campus Safety makes presentations during the orientation events and hands out campus safety guides. The guides are also available in various locations throughout campus as well as on the Mineral Area College website under the Public Safety tab. The college also provides prevention and awareness programs through participation in MAC's Principles of College Success course along with communication strategies and discussion of health and other life skill topics. Some individual programs start the fall semester with guest speakers who cover this topic during class to ensure all students are aware of MAC's policies. All MAC students receive a monthly Student Health 101 newsletter with articles, infographics, videos and opportunities for students to engage with others. These newsletters cover all aspects of student life including awareness programs and prevention.

All College Park residents as well as all athletes receive training on Sexual Assault, Title IX and Violence Against Women Act (V.A.W.A.) compliance training.

### **Hate Crimes**

The Mineral Area College and Clery Act Law requires The Department of Campus Safety to record and release statistics of hate crimes according to category of bias. The categories of bias include the victim's actual or perceived—Race; Gender; Religion; Sexual orientation; Ethnicity; National origin; Gender Identity or Disability. Hate crime statistics are provided on page twenty two of this annual security report.

### **Disciplinary Proceedings/ Student Due Process**

#### **5.72 B. Student Due Process for Behavioral Misconduct**

1. All allegations of student behavioral misconduct will be referred to the Dean of Students for resolution under the guidelines of this policy. In the event that the allegation of misconduct is so serious that in the discretion of the Dean of Arts and Sciences or Dean Career and Technical Education it is believed that immediate temporary action is necessary to preserve the mission and/or public safety interests of the College while student due process is pending, than that authority is reserved to the judgment of that respective dean. In that event, final action will be referred to the Dean of Students under the guidelines of this policy.
2. When the allegation involves behavioral misconduct, student due process originates with the Dean of Students. In instances where the student misconduct represents a violation of one or more criminal laws, the Dean of Students may elect to provide temporary student due process, withholding finalization of student due process until the adjudication of criminal charges through the criminal justice system.

This temporary student due process may involve discipline up to and including temporary

suspension of a student from the College.

3. Upon notice and/or discovery of an allegation of behavioral misconduct, the Dean of Students will issue to the student(s) a notice of inquiry into an allegation of behavioral misconduct involving that student. The notice will identify the specific behavioral misconduct allegation(s) made against the student, will refer the student to Article V of the College Board Policy Manual for details of student misconduct and the due process procedure, and will provide the student with the opportunity to respond in writing to the allegations. The notice will also indicate that reasonable efforts to conclude the inquiry within fifteen (15) business days will be made, but this time period may be extended as necessary if, in the judgment of the Dean of Students, circumstances within that process warrant further time to reach its conclusion.

4. The Dean of Students will conduct an inquiry into the alleged behavioral violation(s) and render a written decision based on those findings. In the event that the Dean of Students determines no behavioral misconduct has occurred, a written notice of that conclusion will be issued to the student, and due process is thereby concluded. In the event that the dean of the respective division determines that behavioral misconduct has occurred, that dean will determine the appropriate disciplinary action(s) that will be imposed. Any disciplinary decision below the level of suspension or expulsion is at the discretion of the Dean of Students, and represents the completion of student due process.

### C. Appeals within Student Due Process

1. Only disciplinary decisions involving suspension or expulsion are subject to appeal. All other forms of discipline invoked by a dean under Article V of the College Board Policy Manual constitute the completion of student due process.

2. When the decision rendered involves a suspension or expulsion, the student may be eligible to appeal that decision in writing as described within section 5.72(C) of this policy.

3. Grounds for Appeal:

- a. All grounds for appeal of disciplinary decisions involving suspension or expulsion must meet one or more of the following criteria. Students electing to appeal under one or more of these grounds bear the responsibility for adequately demonstrating that this requirement has been met within the content of the student's written request for appeal. The filing of this appeal is the responsibility of the student who has elected to appeal the disciplinary decision of the dean, and that appeal must be filed with the dean originating the disciplinary decision within five (5) business days of notice of the disciplinary decision.
- b. The grounds for appeal of disciplinary decisions involving suspension and/or expulsion are limited to one or a combination of the following grounds for appeal:
  - i. A procedural error has occurred, and if not corrected, will impact the outcome of the sanction.

- ii. New evidence (not previously considered and germane to the issue) has been uncovered, and if introduced is likely to have an impact on the outcome of the proceeding.
- iii. One or more of the sanctions handed down are outside the parameters of this policy or are unreasonable in light of the alleged conduct

#### 4. Student Responsibilities in Filing an Appeal:

The student is responsible for articulating in writing the grounds under which the appeal is being filed and must provide information of sufficient content, detail, and scope that justify the grounds for appeal used in this process. This appeal must be filed with the dean invoking the original discipline within five (5) business days of the notice of disciplinary action, or the student is deemed to have waived further right of appeal.

#### 5. Review of Request for Appeal:

- In the event the request for appeal involves academic misconduct, the decision of the dean, with respect to the request for appeal, represents the completion of student due process.
- In the event the request for appeal involves behavioral misconduct that has resulted in suspension or expulsion, the Dean of Students will refer the request for appeal to the Chair of the Student Welfare and Conduct Committee (SWCC). The Chair of the SWCC is charged with the responsibility for determining if a reasonable belief exists that grounds for the appeal have been met, and that sufficient information is provided to justify granting the request for appeal. Dissatisfaction with the discipline invoked by the Dean of Students shall not be grounds for appeal.
  - In the event the review by the Chair of the SWCC does not find adequate grounds for appeal within the written request, the appeal is denied. In that event, student due process is completed.
  - If the Chair of the SWCC does find that adequate grounds for appeal exist, the Chair will notify the Dean of Students in writing within five (5) business days of having received the student's written request for appeal, notifying the Dean of Students that the request for appeal is granted. The Dean of Students will then set a time and date of first convenience for the SWCC hearing.
  - The goal of the SWCC is to render a student due process decision that will take one of two forms: The SWCC may find cause for the discipline, thereby upholding the decision of the Dean of Students, or

The SWCC may not find cause for the discipline, thereby reversing the discipline imposed by the Dean of

Students. In that event, this represents the completion of student due process. D. Student Due Process for Violations of College Park Policy:

1. When the alleged misconduct represents a violation of College Park policies and procedures,

the Manager or Assistant Manager of College Park will issue a notice of inquiry within five (5) business days of the misconduct or discovery of the misconduct. This notice of inquiry may take the form of a citation or written letter, at the discretion of the Manager or Assistant Manager of College Park.

2. Definitions of misconduct and/or violations of College Park Policy are found within the College Park Policy manual, available to all residents of College Park through the Manager or Assistant Manager of College Park, and are provided to all residents at the orientation process for new residents.

3. The guidelines and student due process for violations of College Park policy shall generally follow those outlined in section 5.72(B) and (C), with the exception that qualified appeals of College Park discipline shall be referred to the Dean of Students, who will review the appeal for eligibility and merit, issuing a written decision to the student filing the appeal within five (5) business days of receipt of the appeal. Students filing an appeal of College Park discipline must meet the eligibility guidelines and time limits established under section 5.72(C). Only those disciplinary actions involving eviction from College Park are eligible for the appeal process, under the provisions listed in section 5.72(C)3b.

- i-iii. Appeal decisions by the Dean of Students are final and represent the completion of student due process under this section.

In instances where the student misconduct represents a violation of one or more criminal laws, as well as a violation of College Park policies or procedures, the Dean of Students may elect to provide temporary student due process, withholding finalization of student due process until the adjudication of criminal charges through the criminal justice system. This temporary student due process may involve discipline up to and including suspension of a student from residing or visiting the College Park premises, and/or temporary suspension from the College.

Public Safety Guidelines and Dean of Students procedure further define the standard for disciplinary proceedings. In all disciplinary proceedings a “preponderance of evidence” will be the used for adjudicating allegations of misconduct.

### **Crime Statistic Definitions**

The Mineral Area College Department of Campus Safety/Campus Police participates in the U.S. justice

Department’s FBI Uniform Crime Reporting. Reports are submitted monthly.

From the U.S. Department of Justice, FBI Uniform Crime Reporting Statistics website: UCR Offense Definitions

The UCR Program collects statistics on the number of offenses known to law enforcement. In the

traditional Summary Reporting System (SRS), there are eight crimes, or Part I offenses, (murder and non-negligent homicide, forcible rape, robbery, aggravated assault, burglary, motor vehicle theft, larceny-theft, and arson) to be reported to the UCR Program. These offenses were chosen because they are serious crimes, they occur with regularity in all areas of the country, and they are likely to be reported to police. The Part I offenses are defined as:

- **Criminal homicide** - a.) Murder and non-negligent manslaughter: the willful (non-negligent) killing of one human being by another. Deaths caused by negligence, attempts to kill, assaults to kill, suicides, and accidental deaths are excluded. The program classifies justifiable homicides separately and limits the definition to: (1) the killing of a felon by a law enforcement officer in the line of duty; or (2) the killing of a felon, during the commission of a felony, by a private citizen. b.) Manslaughter by negligence: the killing of another person through gross negligence. Deaths of persons due to their own negligence, accidental deaths not resulting from gross negligence, and traffic fatalities are not included in the category Manslaughter by Negligence.
- **Forcible rape**— Note: In December 2011, the UCR Program changed its SRS definition of rape: "Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim." The effect of this definition change will not be seen in reported crime data until after January 2013. Data reported from prior years will not be revised.
- **Robbery**—The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- **Aggravated assault**—An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. Simple assaults are excluded.
- **Burglary** (breaking or entering)—The unlawful entry of a structure to commit a felony or a theft. Attempted forcible entry is included.
- **Larceny-theft** (except motor vehicle theft)—The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Examples are thefts of bicycles, motor vehicle parts and accessories, shoplifting, pocket picking, or the stealing of any property or article that is not taken by force and violence or by fraud. Attempted larcenies are included. Embezzlement, confidence games, forgery, check fraud, etc., are excluded.
- **Motor vehicle theft**—The theft or attempted theft of a motor vehicle. A motor vehicle is self-propelled and runs on land surface and not on rails. Motorboats, construction equipment, airplanes, and farming equipment are specifically excluded from this category.
- **Arson**—Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

## **Alcohol and Other Drug Abuse and Violence Prevention**

Significant criminal justice research links many crimes to offenders who have drug and/or alcohol abuse problems. In an effort to provide a comprehensive approach to the prevention of crime, the Mineral Area College Department of Campus Safety incorporates the policies and practices of the Board of Trustees in encouraging the prevention of drug and/or alcohol abuse. The information below acts as a resource for those purposes.

### **EDGAR Part 86**

The Drug-Free Schools and Communities Act of 1989 as articulated in the Education Department General Administrative Regulations Part 86 (EDGAR Part 86) requires all institutions of higher education to prepare an annual notice to all current and prospective students and employees.

### **Possible Legal Sanctions and Penalties**

For Missouri statutes on alcohol and drug violations and legal sanctions please see this link below: [http://pip.missouri.edu/docs/title/Alcohol%20&%20Drug%20Statute%20Review%202013%20\(April%2023,%202014\).pdf](http://pip.missouri.edu/docs/title/Alcohol%20&%20Drug%20Statute%20Review%202013%20(April%2023,%202014).pdf)

This document is provided by Partners in Prevention at the University of Missouri and Lincoln University.

### **Statements of the health risks associated with alcohol and other drugs abuse**

Many health risks are associated with the use and abuse of alcohol and other drugs including but not limited to overdose, death, irreversible damage to organs and numerous psychological issues. Listed below are a list of commonly known risks of alcohol and drugs.

#### **Alcohol abuse**

According to the Centers for Disease Control and Prevention (CDC.gov) drinking too much can harm your health. Excessive alcohol use led to approximately 88,000 deaths and 2.5 million years of potential life lost (YPLL) each year in the United States from 2006 – 2010, shortening the lives of those who died by an average of 30 years.<sup>1,2</sup> Further, excessive drinking was responsible for 1 in 10 deaths among working-age adults aged 20-64 years. The economic costs of excessive alcohol consumption in 2010 were estimated at \$249 billion, or \$2.05 a drink.<sup>3</sup>

What is a "drink"?

In the United States, a standard drink contains 0.6 ounces (14.0 grams or 1.2 tablespoons) of pure alcohol. Generally, this amount of pure alcohol is found in



- 12-ounces of beer (5% alcohol content).
- 8-ounces of malt liquor (7% alcohol content).
- 5-ounces of wine (12% alcohol content).
- 1.5-ounces of 80-proof (40% alcohol content) distilled spirits or liquor (e.g., gin, rum, vodka, whiskey).

### **What is excessive drinking?**

Excessive drinking includes binge drinking, heavy drinking, and any drinking by pregnant women or people younger than age 21.

- Binge drinking, the most common form of excessive drinking, is defined as consuming
  - For women, 4 or more drinks during a single occasion.
  - For men, 5 or more drinks during a single occasion.
- Heavy drinking is defined as consuming
  - For women, 8 or more drinks per week.
  - For men, 15 or more drinks per week.

Most people who drink excessively are not alcoholics or alcohol dependent.

### **What is moderate drinking?**

The Dietary Guidelines for Americans defines moderate drinking as up to 1 drink per day for women and up to 2 drinks per day for men.<sup>4</sup> In addition, the Dietary Guidelines do not recommend that individuals who do not drink alcohol start drinking for any reason.

However, there are some people who should not drink any alcohol, including those who are:

- Younger than age 21.
- Pregnant or may be pregnant.
- Driving, planning to drive, or participating in other activities requiring skill, coordination, and alertness.
- Taking certain prescription or over-the-counter medications that can interact with alcohol.
- Suffering from certain medical conditions.
- Recovering from alcoholism or are unable to control the amount they drink.

By adhering to the Dietary Guidelines, you can reduce the risk of harm to yourself or others.

### **Short-Term Health Risks**

Excessive alcohol use has immediate effects that increase the risk of many harmful health conditions. These are most often the result of binge drinking and include the following:

- Injuries, such as motor vehicle crashes, falls, drownings, and burns.
- Violence, including homicide, suicide, sexual assault, and intimate partner violence.
- Alcohol poisoning, a medical emergency that results from high blood alcohol levels

- Risky sexual behaviors, including unprotected sex or sex with multiple partners. These behaviors can result in unintended pregnancy or sexually transmitted diseases, including HIV.
- Miscarriage and stillbirth or fetal alcohol spectrum disorders (FASDs) among pregnant women.

### **Long-Term Health Risks**

Over time, excessive alcohol use can lead to the development of chronic diseases and other serious problems including:

- High blood pressure, heart disease, stroke, liver disease, and digestive problems.
- Cancer of the breast, mouth, throat, esophagus, liver, and colon.
- Learning and memory problems, including dementia and poor school performance
- Mental health problems, including depression and anxiety.
- Social problems, including lost productivity, family problems, and unemployment.
- Alcohol dependence, or alcoholism.

By not drinking too much, you can reduce the risk of these short- and long-term health risks.

### **Alcohol energy drinks and fortified malt beverages**

ALCOHOL ENERGY DRINKS and fortified MALT BEVERAGES are of particular concern because of the higher alcohol content when compared to beer (9% to 12% vs. 5%). In November 2010, the FDA and FTC took action saying that caffeine is not a safe additive in alcoholic beverages. New products have been marketed such as alco-pops, supersized malt beverage cans, and alcohol energy drinks containing guarana and ginseng. Mixing alcohol with energy drinks such as Red Bull are just as dangerous. Studies show that people who consume these beverages have a higher BAC and a higher rate of injury and other negative consequences than people who drink alcoholic beverages without stimulants. The bottom line is that these drinks are not safe and often lead to higher rates and levels of intoxication. The sweet taste covers the taste of alcohol, giving the false impression one can drink more without the intoxicating effects. BE CAREFUL, or better yet, avoid them. (William and Lee University, 2016)

### **Other Drugs**

#### **Marijuana**

The concentration of THC in marijuana varies greatly, ranging from 1% to 9%. THC is a fat soluble substance and can remain in the lungs, liver, reproductive organs and brain tissue for up to 3 weeks. Smoking or ingesting marijuana can relax a person and elevate his/her mood. This can be followed by drowsiness and sedation. Other effects include heightened sensory awareness, euphoria, altered perceptions and feeling hungry ("the munchies"). High concentrations of THC may produce a more hallucinogenic response. The effects of marijuana may vary based on:

expectations of the user; social setting; prior experience of the user; genetic vulnerability of the user (marijuana use may aggravate underlying mental health issues); method of use (inhaled or ingested). Discomforts associated with smoking marijuana include dry mouth, dry eyes, increased heart rate, and visible signs of intoxication such as bloodshot eyes and puffy eyelids. Other problems include impaired memory and ability to learn; difficulty thinking and problem solving; anxiety attacks or feelings of paranoia; impaired muscle coordination and judgment; increased susceptibility to infections; dangerous impairment of driving skills. Combining marijuana and other drugs, including alcohol and prescription drugs, can cause unwanted reactions and/or increase the impact of both substances. Marijuana has addictive properties and about 10-14% of users will become dependent. Tolerance to marijuana develops rapidly. Physical and psychological withdrawal symptoms from marijuana include irritability, restlessness, insomnia, nausea and intense dreams. Warning signs of dependence are: more frequent use; needing more and more to get the same effect; spending time thinking about using marijuana; spending more money than you have on it; missing class or failing to finish assignments because of marijuana; making new friends who do it and neglecting old friends who don't; finding it's hard to be happy without it.

### **Synthetic marijuana, bath salts, k2, spice, lazy cakes, herbal incense**

These are various psychoactive herbal and chemical products that mimic the effects of marijuana or other drugs. Since these products are largely created by individual sellers, it's anyone's guess what ingredients are the mix. That's why side effects, including heart palpitations, high blood pressure, hallucinations, seizures and breathing problems, are difficult to predict. The toxicity of active ingredients--not to mention the unknown ingredients in these products--is not well studied. In addition to the variable composition, these synthetic compounds are expensive, harsh on your lungs to smoke, may interact with other prescription or over the counter drugs in unpredictable and dangerous ways, do not mix well with alcohol, and often produce a very short "high" lasting no more than 30 minutes.

### **Hallucinogens**

This category includes phencyclidine (PCP or "angel dust"), ecstasy and other amphetamine variants which have mind-altering effects. Perception and cognition are impaired and muscular coordination decreases. Speech is blocked and incoherent. Chronic users of PCP may have memory problems and speech difficulties lasting 6 months to a year after prolonged daily use. Depression, anxiety, and violent behavior also occur. High psychological dependence on the drug may result in taking large doses of PCP. Large doses produce convulsions, comas, and heart and lung failure. Lysergic acid diethylamine (L.S.D. or "acid"), mescaline and psilocybin (mushrooms) cause illusions, hallucinations and altered perception of time and space. Physical effects include dilated pupils, elevated body temperature, increased heart rate and blood pressure, decreased appetite, insomnia and tremors. Psychological reactions include panic, confusion, paranoia, anxiety and loss of control. Flashbacks, or delayed effects, can occur even after use has

ceased.

### **Cocaine**

Cocaine prompts the release of dopamine, a neurotransmitter responsible for pleasure and movement, and inhibits the reabsorption of it, over stimulating the brain. Users report feelings of euphoria, hyper-stimulation, confidence, and alertness. Cocaine's pleasurable effects begin to wear off quickly leading to withdrawal symptoms including irritability, anxiety, restlessness, physical pain, insomnia, depression, paranoia, or aggression. Cocaine is extremely addictive and is considered one of the most powerful reinforcing drugs. Cocaine raises blood pressure, heart rate, and respiration increasing the risk of respiratory arrest, stroke, seizures, heart attacks, and death.

### **Stimulants**

Amphetamines and other stimulants include ecstasy and "meth," as well as prescription drugs such as Adderall and Ritalin. The physical effects produced are elevated heart and respiratory rates, increased blood pressure, insomnia, and loss of appetite. Sweating, headaches, blurred vision, dizziness, and anxiety may also result from use. High dosage can cause rapid or irregular heartbeat, tremors, loss of motor skills and even physical collapse. Long-term use of higher doses can produce amphetamine psychosis which includes hallucinations, delusions and paranoia. Prescription stimulant drugs, dubbed "academic steroids," are used by some college students in an attempt to enhance their academic performance. These drugs are often prescribed to treat ADD/ADHD, and should be used only as prescribed and with ongoing medical supervision. It is against federal law to use these medications without an authorized prescription from a physician. Students who share or sell their prescription drugs are abusing a medical privilege, breaking the law, and face severe penalties if caught.

### **Depressants**

Barbiturates and benzodiazepines are two of the most commonly prescribed groups of depressant drugs. Barbiturates include Phenobarbital, Seconal and Amytal; benzodiazepines include Ativan, Dalmane, Librium, Xanax, Valium, Halcion and Restoril. These drugs are used for medical purposes to relieve anxiety and to induce sleep. Physical and psychological dependence can occur if the drugs are used for longer periods of time or at higher doses than prescribed. Benzodiazepine use can cause slurred speech, disorientation, and lack of coordination. If taken with alcohol, use can lead to coma and possible death.

### **Narcotics**

Narcotics include heroin, methadone, morphine, codeine, OxyContin, Vicodin, Fentanyl and opium. Dextromethorphan in cough syrup is closely related. After an initial feeling of euphoria, narcotic use causes drowsiness, nausea, and vomiting. Effects of overdose include slow and shallow breathing, clammy skin, convulsions, coma and possible death. Physical and psychological dependence is high, and withdrawal symptoms include watery eyes, runny nose,

loss of appetite, irritability, tremors, panic, abdominal cramps and diarrhea, nausea, chills, and sweating. Use of contaminated syringes/needles to inject drugs may result in serious blood borne infections such as HIV-AIDS and hepatitis. This family of drugs is the most frequent cause of drug-associated death from suppression of the life supporting functions of the brain, heart and lungs. (William and Lee University, 2016)

### **MAC Programming Available to students, staff, and faculty**

MAC Campus Safety presents several presentations during the academic year on the topics of Suicide Prevention, Sexual Assault, Date Rape, Stalking, Domestic Violence, Alcohol and other substance abuse. All students, faculty, and staff are encouraged to attend all programming.

In addition to programming, MAC employees have access to the Employee Assistance Program through United Health Care. This program allows for counseling and assistance for many issues including domestic violence, sexual misconduct, substance abuse, etc.

MAC Counselor, Mark Easter, sends out monthly “Campus Well” by Student Health 101 newsletters that have a plethora of emotional and mental wellness articles that are designed to help the reader find links and helpful information related to mental health. There are also many links that students or employees can find pertaining to substance abuse.

### **Programming Offered in 2019-2020 Academic Year**

CARDS New Student Orientations (April – July 2019) – Title IX for New Students  
Back-To-School Workshops (August 2019) – Campus Security Authority (CSA) Training  
Back-To-School Workshops (August 2019) – Sexual Harassment Training  
Back-To-School Workshops (August 2019) – Safety Seminar  
Back-To-School Workshops (August 2019) - Title IX Training for Athletes  
Back-To-School Workshops (August 2019) - Title IX Training for College Park  
Professional Development Day (October 2019) – CPR and Active Shooter Presentation  
Back-To-School Workshops (January 2020) – Sexual Harassment Training  
Back-To-School Workshops (January 2020) – Safety Seminar

### **5.90 ALCOHOL AND DRUG ABUSE POLICY**

- A. All members of the campus community (students, faculty, staff, alumni, and guests) must adhere to all applicable state and local laws and College regulations related to the sale and use of alcoholic beverages and other drugs.
- B. No faculty or staff member shall secure or serve alcoholic beverages or illegal drugs to any student engaged in any College related activity.
- C. The consumption, possession, or sale of alcoholic beverages or illegal drugs is strictly forbidden on campus.
- D. Anyone under the influence of alcohol or illegal drugs, or otherwise violating College policy regarding drug abuse shall be subject to disciplinary action, up to and including termination.
- E. An educational program shall be provided addressing the problems of alcohol and drug abuse.

The program will include information services, posters, and brochures.

F. Counseling will be available to all personnel who identify themselves as having a drug and/or alcohol addiction to supervisory personnel of the College, leading to appropriate referrals.

G. Disciplinary proceedings for drug/alcohol related abuses shall be conducted using current policies of Mineral Area College.

H. Mineral Area College's Policy for a Drug Free Workplace is as follows:

1. The manufacture, distribution, dispensation, in the College District's workplace, of a controlled substance (as defined by Chapter 195 RSMo) is prohibited. Violations of this shall result in the immediate termination of the violating employee.
2. The unlawful use of a controlled substance (as defined by Chapter 195 RSMo) is hereby prohibited and shall result in disciplinary action (up to and including suspension and/or discharge) to the violating employee.
3. Any employee who comes to work or is at work while under the influence of alcohol or who consumes alcohol at work shall be subject to disciplinary action up to and including suspension and/or discharge.
4. Any employee convicted of, or receiving a suspended imposition of sentence for a drug crime shall report their said conviction and/or suspended imposition of sentence within two (2) days after said conviction or suspended imposition of sentence, and will be subject to discipline, up to and including termination.
5. Compliance with the provisions of this policy is a condition of an employee's initial and continuing employment.

# Annual Fire Safety Report

## On-Campus Student Housing Facility Fire Safety Systems

- Each apartment in the College Park residential complex contains a sprinkler system. Fire extinguishers are located in the common area of each apartment. Residents are trained how to properly use the fire extinguishers.
- Fire alarms and sprinkler systems are monitored and reported to the fire department and sprinkler Maintenance Company whenever activated or malfunctioned.
- The College Park residence complex conducts fire and evacuation drills during the fall and spring semesters each year and documents the exercises in a written log.
- The College Park Policies & Procedures is distributed to each student with the admonition to be thoroughly knowledgeable of its contents and safety procedures.
- The Policies and Procedures specifically delineates the fire safety policies. No portable electrical appliances with open coils or flames are permitted. No open flames are permitted in the apartments. Smoking is not permitted on the College campus, which includes College Park, except in personal vehicles. Personal barbecue grills are not allowed; community grills are available near the Club House pavilion. Other fire safety restrictions and precautions are outlined in the Policies and Procedures.

## Fire Safety Education Programs

Fire safety education programs for all students living in College Park and all employees who have any association with on-campus student housing are held during mandatory housing orientation. Fire safety education is designed to familiarize everyone with the fire safety system in each housing facility, train everyone on the procedures to be followed in case there is a fire, and to distribute information on the College's fire safety policies. Everyone is also instructed on evacuation routes, fire alarm equipment locations, and extinguisher and pull station use.

## Procedures for Student Housing Evacuation in Case of a Fire

In case of an open flame, the College expects that all College Park residents will use fire extinguishers, if doing so does not put them at risk or in danger.

In the event of a fire, the College expects that all College Park residents will evacuate to the nearest exit, close doors, activate a building fire alarm by using the red "Fire Alarm" pull stations located in building breezeways, and call 9-1-1 when safely out of the building. In the event fire alarms sound, College policy is that all occupants must evacuate from the building, closing doors as they leave. Residents are to gather at the grassy area next to the clubhouse and behind the volleyball court, where housing staff will take a headcount before further instructions are given. Students and/or staff are informed where to relocate by staff if circumstances warrant at the time of the alarm. The local fire department(s) and the MAC Campus Police will respond to any activated fire alarm. The Campus Police Officer will further coordinate evacuation, notification, and investigative procedures, as necessary.

No training is provided to students or staff in firefighting or suppression activity as this is inherently dangerous and each community member's only duty is to exit safely and quickly, shutting doors along the exit path as they go to contain the spread of flames and smoke, and to activate the alarm as they exit. At no time should the closing of doors or the activation of the alarm delay the exit from the building.

### Fire Statistics

Per federal law, Mineral Area College is required to annually disclose statistical data on all fires that occur in on-campus student housing facilities. Listed below are the non-emergency numbers to call to report fires that have already been extinguished in on-campus student housing. These are fires for which you are unsure whether the Campus Police may already be aware. If you find evidence of such a fire or if you hear about such a fire, please contact one of the following: Campus Police: 573-631-2831 or College Park Housing: 573-518-1330. When calling, please provide as much information as possible about the location, date, time, and cause of the fire.

Fire statistics are collected and recorded in incident reports that are maintained by the Campus Police. The statistics include the number of fires, the cause of each, the number of deaths related to each fire, the number of injuries related to that fire that resulted in treatment at a medical facility, the value of property damage related to the fire, and the number of fire drills conducted each year. The statistics for calendar years 2018, 2017, and 2016 for College Park, located adjacent to the main Park Hills campus, are as follows:

### Fire Statistics Mineral Area College – College Park

<b>Fire Statistics – 2019</b>	<b>Description</b>
Fire	0
Cause	0
Deaths	N/A
Injuries	N/A
Value of Property Damage	N/A
Fire Drills Conducted	2 – Fall and Spring semesters

<b>Fire Statistics – 2018</b>	<b>Description</b>
Fire	0
Cause	0
Deaths	N/A
Injuries	N/A
Value of Property Damage	N/A
Fire Drills Conducted	2 – Fall and Spring semesters



<b>Fire Statistics – 2017</b>	<b>Description</b>
Fire	1
Cause	1 – Unintentional/Grease fire on stove
Deaths	N/A
Injuries	N/A
Value of Property Damage	No property damage
Fire Drills Conducted	2 – Fall and Spring semesters

### **Daily Fire Log**

The Daily Fire Log is available in the Campus Police Office (T-10).

All policy statements in this Annual Security and Fire Safety Report apply to the following campus locations (Park Hills, Fredericktown, Perryville and Potosi) unless otherwise stated in the report.



**MINERAL AREA COLLEGE**

# Crime Statistics Summary

## 2019

(For the Three Years 2019, 2018 & 2017)

MINERAL AREA COLLEGE  
**PARK HILLS CAMPUS**  
 CRIME STATISTICS  
 THREE YEAR SUMMARY

<u>Crime Statistics:</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Murder/ Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Forcible Sex Offense	0	0	0
Rape	0	1	0
Fondling	1	0	0
Non-Forcible Sex Offense	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	1	0
Aggravated Assault	0	0	0
Burglary	2	1	1
Larceny/Stealing	7	3	1
Arson	0	0	0
Motor Vehicle Theft	0	1	0
Liquor Law Violations	4	3	2
Drug Violations	3	3	1
Weapons Violations	0	0	0
Auto Accidents	4	3	0
 Hate Bias Crimes:			
Race:	0	0	0
Religion:	0	0	0
Sexual Orientation:	0	0	0
Gender:	0	0	0
Gender Identity:	0	0	0
Disability:	0	0	0
Ethnicity:	0	0	0
National Origin:	0	0	0
 VAWA Statistics:			
Domestic Violence:	1	1	1
Dating Violence:	0	0	0
Stalking:	1	0	2
Unfounded crimes/removed from report	0	0	0
Fire Safety Statistics:	1	0	0

MINERAL AREA COLLEGE  
**FREDERICKTOWN CAMPUS**  
 CRIME STATISTICS  
 THREE YEAR SUMMARY

Crime Statistics:	2017	2018	2019
Murder/ Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Forcible Sex Offense	0	0	0
Rape	0	0	0
Fondling	0	0	0
Non-Forcible Sex Offense	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Larceny/Stealing	0	0	0
Arson	0	0	0
Motor Vehicle Theft	0	0	0
Liquor Law Violations	0	0	0
Drug Violations	0	0	0
Weapons Violations	0	0	0
Auto Accidents	0	0	0
Hate Bias Crimes:			
Race:	0	0	0
Religion:	0	0	0
Sexual Orientation:	0	0	0
Gender:	0	0	0
Gender Identity:	0	0	0
Disability:	0	0	0
Ethnicity:	0	0	0
National Origin:	0	0	0
VAWA Statistics:			
Domestic Violence:	0	0	0
Dating Violence:	0	0	0
Stalking:	0	0	0
Unfounded crimes/removed from report	0	0	0
Fire Safety Statistics:	0	0	0

MINERAL AREA COLLEGE  
**PERRYVILLE CAMPUS**  
 CRIME STATISTICS  
 THREE YEAR SUMMARY

<u>Crime Statistics:</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Murder/ Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Forcible Sex Offense	0	0	0
Rape	0	0	0
Fondling	0	0	0
Non-Forcible Sex Offense	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Larceny/Stealing	0	0	0
Arson	0	0	0
Motor Vehicle Theft	0	0	0
Liquor Law Violations	0	0	0
Drug Violations	0	0	0
Weapons Violations	0	0	0
Auto Accidents	0	0	0
 Hate Bias Crimes:			
Race:	0	0	0
Religion:	0	0	0
Sexual Orientation:	0	0	0
Gender:	0	0	0
Gender Identity:	0	0	0
Disability:	0	0	0
Ethnicity:	0	0	0
National Origin:	0	0	0
 VAWA Statistics:			
Domestic Violence:	0	0	0
Dating Violence:	0	0	0
Stalking:	0	0	0
Unfounded crimes/removed from report	0	0	0
Fire Safety Statistics:	0	0	0

MINERAL AREA COLLEGE  
**POTOSI OUTREACH CENTER**  
 CRIME STATISTICS  
 THREE YEAR SUMMARY

Crime Statistics:	2017	2018	2019
Murder/ Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Forcible Sex Offense	0	0	0
Rape	0	0	0
Fondling	0	0	0
Non-Forcible Sex Offense	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Larceny/Stealing	0	0	0
Arson	0	0	0
Motor Vehicle Theft	0	0	0
Liquor Law Violations	0	0	0
Drug Violations	0	0	0
Weapons Violations	0	0	0
Auto Accidents	0	0	0
Hate Bias Crimes:			
Race:	0	0	0
Religion:	0	0	0
Sexual Orientation:	0	0	0
Gender:	0	0	0
Gender Identity:	0	0	0
Disability:	0	0	0
Ethnicity:	0	0	0
National Origin:	0	0	0
VAWA Statistics:			
Domestic Violence:	0	0	0
Dating Violence:	0	0	0
Stalking:	0	0	0
Unfounded crimes/removed from report	0	0	0
Fire Safety Statistics:	0	0	0

