

ID #: _____

Student: _____

Communications – 1 written & 1 oral

ENG 1330 English Composition I +* (3) (written)
ENG 1440 Public Speaking* + (3) (oral)
ENG 1670 Interpersonal Communications I* (3) (oral)

Human Development – 1 course

PSY 1130 General Psychology I + (3)
PSY 1160 Applied Psychology* (3)
PSY 1250 Human Growth & Development (3)
SOC 1130 General Sociology (3)
SOC 1540 Intro to Cultural Anthropology (3)

History/Political Science – 1 course

HIS 1230 American History (3)
HIS 1240 American History II (3)
POS 1180 American Political Systems* + (3)

Science – 1 course

BIO 1100 Intro to Bio Science* (3)
BIO 1150 General Biology* (5)
BIO 1430 Environmental Science* (3)
BIO 2112 General Botany *(5)
BIO 2122 General Zoology* (5)
PHS 1040 Consumer Chemistry* (3)
PHS 1200 Introductory Astronomy (3)
PHS 1250 Introductory Chemistry *(5)
PHS 1350 General Chemistry I *(5)
PHS 1400 Earth Science* (5)
PHS 2420 Earth Science I *(3)

+ Recommended course for transfer students.
* Course has prerequisite. See MAC Catalog.

Gen Ed Cr. Hrs..... 19-21
Major Cr. Hrs..... 48-49
Total Cr. Hrs.....67-70

NOTE: See graduation policies on back.

MINERAL AREA COLLEGE		
ASSOCIATE OF APPLIED SCIENCE		
Business Management – IT Specialist		
(Major Code: MQ - AP) CIP 52.0101		
Sem/Yr		Grade
_____	BUS 2100 Fundamentals of Management	3 _____
_____	BUS 2530 Legal Environment of Business.....	3 _____
_____	CIS 1030 Information Technology for Business.....	3 _____
_____	CIS 1620 A+ Computer Repair	3 _____
_____	CIS 1670 Fundamentals of Networking	3 _____
_____	CIS 1730 Office Applications.....	2 _____
_____	OR CIS 1750 Microcomputer Applications.....	3 _____
_____	CIS 1930 Computer Ethics	3 _____
_____	CIS 2200 Micro Spreadsheet Applications	3 _____
_____	CIS 2400 Web Page Development.....	3 _____
_____	MGT 1590 Personal Finance*	3 _____
_____	MGT 1710 Human Resource Management.....	3 _____
_____	MGT 2200 Business Internship*	3 _____
_____	PAW 1060 Prep for Employment.....	1 _____
_____	OST 1400 Business Communications I	3 _____
_____	BUS 2000 Principles of Accounting I	3 _____
_____	BUS 2050 Principles of Accounting II*	3 _____
_____	OST 2200 Intro to Business*.....	3 _____
Communications (1 written & 1 oral):		
_____	ENG1330 English Composition I *	3 _____
_____	_____	3 _____
Human Development:		
_____	_____	3 _____
History/Political Science:		
_____	_____	3 _____
Mathematics:		
_____	MGT1800 Business Math.....	3 _____
Science:		
_____	_____	3-5 _____
_____	GUI1010 First Year Seminar	1 _____
_____	HIS0000 MO Higher Education Civics Exam	0 _____
Total Credit Hours		67-70 _____

**ASSOCIATE OF APPLIED SCIENCE
Business Management – IT Specialist**

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GRADUATION POLICIES:

1. An Application for Graduation form must be filed with the Registrar's Office by the end of the second week of the fall and spring terms and by the end of the first week of the summer term. Contact navigator for assistance.
2. Earn a minimum institutional and cumulative career GPA of 2.0 or higher for graduation.
3. Career and Technical degree candidates (Associate of Applied Science, Associate of Science, and Certificate completers) are required to complete a graduation interview form in the Career Services Office or in MyMAC.
4. Fifteen (15) hours of Mineral Area College credit must be included in the degree.

Signature Required
Acknowledgment of Graduation Policies

Date

GPA: _____

Navigator: _____